

BOARD OF TRUSTEES

Thursday, February 21, 2019

8:40 a.m. Closed Session

9:00 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- | | |
|--------------------------------|-------|
| Edward Wong, President | _____ |
| Tammie Bullard, Vice President | _____ |
| Duane Dishno, Clerk | _____ |
| Lauren Brooks, Member | _____ |
| Martha Fluor, Member | _____ |

Coastline ROP: Carol Hume, Superintendent
J.S. Coke, Director of Educational Services
Sesar Morfin, Director of Business Services

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION **Discussion**

- A. Public Employee Appointment: Director of Business Services (Pursuant to Government Code §54957)
- B. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957) – Priorities update

7. RECONVENE IN OPEN SESSION **Discussion**

- A. Reporting out of Closed Session

INFORMATION ITEMS

- 8. **SUPERINTENDENT’S REPORT – Carol Hume**
- 9. **EDUCATIONAL SERVICES REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

- 10. **Board Meeting Date/Time Changes** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
- 11. **Labor Market Study 2018-2019** **Discussion**
- 12. **Contract for Director of Business Services** **Discussion/Action**
Recommend the Board ratify the contract for Director of Business Services.
Public Employee Employment Government Code Section §54957
Motion by _____ Seconded by _____ Vote _____
- 13. **Approval of Master Textbook Inventory** **Discussion/Action**
Recommend the Board approve the updated 2018-19 Master Textbook Inventory as presented.
Motion by _____ Seconded by _____ Vote _____
- 14. **Mission Statement** **Discussion/Action**
Recommend the Board approve and reaffirm the current Coastline ROP Mission Statement approved on February 15, 2018.
Motion by _____ Seconded by _____ Vote _____
- 15. **Quarterly Report of Investment Performance** **Discussion**
- 16. **2018-19 Interagency Agreements for District Services** **Discussion/Action**
Recommend the Board approve as presented the revised Interagency Agreements with Huntington Beach UHSD, Irvine USD, Newport-Mesa USD and Saddleback USD for ROP services.
Motion by _____ Seconded by _____ Vote _____
- 17. **2018-19 Interagency Agreements for ROP Services** **Discussion/Action**
Recommend the Board approve as presented specific/reverse Interagency Agreement with Irvine USD for District use of ROP services.
Motion by _____ Seconded by _____ Vote _____

18. Memorandum of Understanding – Recommend the Board approve the memorandum of understanding between The California Homebuilding Foundation and Coastline ROP. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

19. Student Data Privacy and Security Agreement Recommend the Board approve the agreement between Cengage Learning and Coastline ROP. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

20. New Course Approval – Recommend the Board approve new course outlines for Technology Tools And Word Processing/Keyboarding. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

RESOLUTION CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 21.** Resolution # 11/2018-2019 Authorization for Signatures: Business Functions
- 22.** Resolution # 12/2018-2019 Authorization for Signatures: Bank Accounts
- 23.** Resolution # 13/2018-2019 Authorization for Revolving Cash Custodian
- 24.** Resolution # 14/2018-2019 Authorization for Signature on Electronically Printed Checks

Motion by _____
Seconded by _____

Votes:

Member Wong	_____
Member Bullard	_____
Member Dishno	_____
Member Brooks	_____
Member Fluor	_____

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 25.** Minutes from the December 13, 2018 Board of Trustees meeting
- 26.** Ratification of Purchase Order Report ending December 31, 2018
- 27.** Ratification of Purchase Order Report ending January 31, 2019
- 28.** Ratification of Check Report ending December 31, 2018

29. Ratification of Check Report ending January 31, 2019
30. Travel and Conference Report
31. Inventory Deletion Report
32. Personnel Register #5 – 2018-2019 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
33. New Internship Sites
34. California Broker Compensation Disclosure Report for July 1, 2017 – June 30, 2018
35. Field trip request for Estancia Medical Academy students from Estancia High School to attend the annual Cal-HOSA student leadership conference in Sacramento, CA March 27-31, 2019
36. Field trip request for Broadcast News students from Portola High School to attend the 2019 International Broadcast & Film Convention in Seattle, WA March 27 – April 1, 2019
37. Field trip request for Virtual Enterprise students from Marina High School to attend the Virtual Enterprise convention and competition in Oakland, CA March 15 – 17, 2019
38. Field trip request for Virtual Enterprise students from Marina High School to attend the Virtual Enterprise convention and completion in New York, NY April 13 – 19, 2019

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: March 14, 2019

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)