



COASTLINE

REGIONAL OCCUPATIONAL PROGRAM

Innovate • Educate • Inspire



*Crystal Cove,
by Manasa Kothapalli
Northwood High School*

Summer 2017

CoastlineROP.net

Agriculture and Natural Resources



Animal Health Care Internship

10

Develop entry-level skills required for employment in the veterinary field. Learn how to approach, handle, and properly restrain animals. Study animal behavior, nutrition, anatomy, terminology, diseases, safety, and sanitation. After initial classroom instruction, intern at a veterinary hospital or other appropriate facility. Students must earn a grade of 70% or better in the classroom portion of the course to be placed at an internship.

Room	Day	Time	Instructor	Start	Sec#	Note
P2	MTWTh	9am-2pm	Mitcheltree	6/26-8/09	300	11-2
No class on July 3 and July 4						

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626

Arts, Media, and Entertainment



Computer Graphics

10

Produce and manipulate graphic images using a computer and scanner and industry standard software. Create an individual portfolio of work that can be used for college applications, exhibition, job applications, or for personal expression and collection. Previous computer experience recommended.

Room	Day	Time	Instructor	Start	Sec#	Note
303	MTWTh	7:30am-1:15pm	Pash	6/19-7/28	123	12-2 UC
and two Fridays: July 7 and July 28						
No Class on July 3 and July 4						

Location Fountain Valley High School, 17816 Bushard St., Huntington Beach 92708

Theater Technology Boot Camp

5

Gain experience in theater production while focusing on the technical elements. Practice set/scenery construction, lighting, sound and stage management.

Room	Day	Time	Instructor	Start	Sec#	Note
H201	MTWThF	1pm-5:15pm	Gaona	6/14-7/07	178	30-2
No Class on July 3 and July 4						

Location Woodbridge High School, 2 Meadowbrook, Irvine 92604

Visual Imagery

10

Learn basic techniques of digital photography and the elements and principles of visual communication. Develop skills to create, manipulate, enhance, print and assemble digital photographs in a portfolio of work that can be used for college applications, exhibition, job applications, or for personal expression and collection.

Room	Day	Time	Instructor	Start	Sec#	Note
311	MTWTh	7:30am-1:05pm	Shell	6/20-7/27	175	55-2 UC
and three Fridays: June 23, June 30 and July 7						
No Class on July 3 and July 4						

Location Foothill High School, 19251 Dodge Ave., Santa Ana, CA 92705

Engineering and Architecture



Exploring Engineering

5

This class is a great opportunity for students interested in becoming problem solvers and creative thinkers to experience the ever-changing and exciting field of engineering. Hands-on projects are focused on displaying how engineers turn dreams into reality through 3D printing, laser cutting, and vacuum forming. This course does not replace the first year of engineering in high school. Students who have taken one or more years of engineering in high school are not eligible to enroll. Females are highly encouraged to enroll.

Room	Day	Time	Instructor	Start	Sec#	Note
605	MTWTh	7:45am-1:30pm	Ford	6/20-7/12	551	10-2
No Class on July 3 and July 4						

Location El Toro High School, 25255 Toledo Way, Lake Forest, 92630

Engineering and Architecture



Engineering & Manufacturing Internship

10

Apply engineering and manufacturing concepts and skills in a hands-on project and team setting. Emphasis will be placed on developing the skills needed to successfully transition from secondary education to the workplace such as collaboration, critical thinking, communication and creativity. After initial classroom instruction, intern at a local engineering or manufacturing business.

Certification: Students will have the opportunity to earn the industry-recognized OSHA 10-Hour General Industry credential.

Prerequisites: Students must be at least 16 years of age and an incoming junior or senior. Successful completion of one semester of an engineering course with a grade of B or higher or one semester of a manufacturing course with a grade of B or higher. Due to limited spots, a student application and teacher recommendation form must be completed and submitted by May 23, 2017 for consideration. See your ROP career specialist for the forms.

Room	Day	Time	Instructor	Start	Sec#	Note
D8	MTWTh	9am-2pm	Petzold	6/26-8/03	558	10-2
and two Fridays: June 30 and July 7						
No Class on July 3 and July 4						

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626

Health Science and Medical Technology



CNA (Pre-Certification) Internship

10

Learn the necessary skills to become a nurse assistant. Assist patients with basic personal needs such as bathing, dressing, feeding and ambulation. Practice techniques of infection control, measure and record vital signs, and recognize psychosocial needs. After initial classroom instruction, intern at a skilled nursing facility.

*** Please see IMPORTANT NOTICE regarding this course on page 4.**

Certification: Students will be eligible to take the written and performance examination to become a State Certified Nurse Assistant upon successful completion of course with a 73% or better.

Prerequisites: Students must bring their Social Security card and a valid state issued ID to the first class session. Live Scan fingerprinting, physical exam, TB clearance and vaccinations required for all students prior to internship. Students must earn a grade of 73% or better in the classroom portion of the course to be placed at an internship site. **Individuals with convictions other than a minor traffic violation, must have a criminal clearance from the Department of Health Services before registering for this class.**

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	E11	MTWThF	8am-3:30pm	Wulff	6/26-7/28	370	14-2
	Internship Site	MTWThF	7am-3:30pm				

This class will meet on Monday, July 3. No Class on July 4.

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626

Hospitality, Tourism, and Recreation



Culinary Arts Internship

10

Prepare for a career as a chef in a fine restaurant or hotel. Learn safety and sanitation, knife skills, cooking techniques, and food service procedures. Students must take and pass ServSafe Food Handler test prior to placement at an internship site; test administered during course hours. Students must earn a grade of 70% or better in the classroom portion of the course to be placed at an internship.

Certification: Students will be eligible to test for the ServSafe Food Handler Certificate.

Required Materials: Navy slacks, black leather shoes with rubber soles.

Required Hours: Beginning the week of July 10th, students will continue to meet Monday through Wednesday for classroom instruction and will intern in a restaurant or hotel kitchen 9:00am to 3:00pm Thursdays and Fridays.

Room	Day	Time	Instructor	Start	Sec#	Note
Classroom # TBD & Cafeteria	MTWThF	9am-1pm	Schatti	6/26-8/04	440	10-2
Classroom	MTWThF	9am-1pm		6/26-7/07		
Classroom	MTW	9am-1pm		7/10-8/02		
Internship Site	ThF	9am-3pm		7/13-8/04		

No Class on July 3 and July 4

Location Orchard Hills Middle School, 11555 Culver Dr., Irvine 92602

Transportation



Exploring Automotive

5

This dynamic, hands-on class will introduce students to the fundamental techniques of car maintenance. The diverse careers in the automotive field will also be covered. This course does not replace the first year of auto in high school. Students who have taken one or more years of auto in high school are not eligible to enroll. Females are highly encouraged to enroll.

Room	Day	Time	Instructor	Start	Sec#	Note
303	MTWTh	7:45am-1:30pm	Sullivan	6/20-7/12	504	10-2
No class on July 3 and July 4						

Location Laguna Hills High School, 25401 Paseo de Valencia, Laguna Hills, 92653

Survey of Automotive

5

(Course is for incoming 9th grade students only)

Learn about automotive careers and practice real-world automotive skills. Students will perform basic automotive maintenance, including; topping off fluids, performing an oil change, installing a spare tire and learning the causes and solutions of common automotive problems.

Room	Day	Time	Instructor	Start	Sec#	Note
303	MTWTh	7:45am-1:30pm	Sullivan	7/17-8/03	503	10-2
No class on July 3 and July 4						

Location Laguna Hills High School, 25401 Paseo de Valencia, Laguna Hills, 92653

REGISTRATION INFORMATION

Registration is accepted on a first-come, first-served basis, with priority given to high school students and residents of the school districts served by Coastline ROP:

Huntington Beach Union, Irvine, Newport-Mesa, Saddleback Valley, and Tustin Unified School Districts.

Students are responsible for their own transportation to internship sites.

High School Students

See the ROP career specialist at your high school to register.

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RULES OF ROP STUDENT CONDUCT

ROP classes are designed to reflect the real work environment in every way possible. Similar to the rules, regulations, and guidelines required in industry, Coastline ROP requires all students to comply with basic rules of student conduct and to submit to the authority of ROP administrators and teachers during their participation in ROP classes. Involvement in any of the following actions while on a ROP or high school campus, or community classroom training site, may result in dismissal:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Causing or attempting to cause damage to ROP or high school property.
3. Stealing or attempting to steal ROP, high school or private property.
4. Possessing, using or attempting to sell any controlled substance, alcoholic beverage, or drug paraphernalia.
5. Possessing or using any firearm, knife, explosive, or other dangerous object.
6. Committing obscene acts or gestures or engaging in profanity or vulgarity.
7. Wearing inappropriate attire. Teachers will advise students of appropriate classroom and community classroom attire as it relates to their specific industry.
8. Behaving disruptively, or dishonestly within the classroom or training sites, or willfully defying the valid authority of teachers or ROP officials engaged in the performance of their job duties.
9. Violating computer software licenses/agreements, copyrights or tampering with computer hardware/software configurations.
10. Committing acts of sexual harassment defined as unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a nature that can be interpreted as harassment.
11. Smoking on ROP or high school grounds. The ROP is a smoke-free facility.
12. Committing any acts of discrimination on the basis of race, color, sex, age, or disability while enrolled in ROP career and technical education courses.

FREQUENTLY ASKED QUESTIONS

What is ROP? ROP is:

- State-funded public education, providing career technical education and guidance to meet identified educational standards and industry needs.
- Accredited by the Western Association of Schools and Colleges.
- Part of the Huntington Beach Union, Irvine, Newport-Mesa, Saddleback Valley and Tustin Unified School Districts.
- Career technical education and sequential learning designed to improve academic skills.
- A course of study that combines classroom instruction with hands-on learning.
- Career technical education taught by fully credentialed teachers, experienced in their related industries.

Who can take ROP classes?

- The program is available to high school students and adults; priority is extended to residents within the region served by Coastline ROP.

Why take an ROP class? ROP students can:

- Earn grades and credits toward high school graduation.
- Enroll in classes that satisfy a-g requirement for UC and CSU.
- Gain experience required for immediate employment.
- Participate in courses that offer internships if they are at least 16 years of age.
- Earn certificates of recognition.

- Experience careers that may assist in choosing college majors and enhance college admission applications.
- Upgrade skills, change careers, or prepare for re-entry into the workforce.
- Prepare for post secondary education.

When and where are classes offered?

- Classes are held in businesses, industries and in high schools located within the five participating districts, during and after school, evening and Saturdays.

How can you register for courses?

- High school students register with the ROP career specialist on campus.
- Students attending alternative high school programs may register with the career specialist or at the Coastline ROP office.
- Adults register in person at the Coastline ROP office.

What is the cost?

- Courses are free to high school students; a \$75 registration fee, per course, is required of adults.
- Some courses charge a fee for fabricated or other items that will be taken home. Check course descriptions for specific requirements.

What about job placement?

- Job-seeking assistance is available at Orange County One-Stop Centers.
- High school students can access employment information at their high school career centers.

ADULT FEE-BASED CLASSES

Adult registration is done in person.

Must show identification to register.

Registration Dates:

- **Current students** (*priority form required*)
Begins Tuesday, May 16, 2017 at 3pm
- **New students** (*fee-based only*)
Begins Thursday, May 18, 2017 at 9am
and continues until the class is full.

Registration Hours:

Monday through Friday*, 9am - 4pm

* **Registration hours for Friday, June 2, 2pm-4pm**

Registration Location:

Coastline ROP Registration Office
1001 Presidio Square
Building F, Room 12
Costa Mesa, CA 92626
(714) 979-1955

Course Fee:

- Fees vary depending on the course. Please see the course description for pricing.
- Acceptable payment methods: Credit card, cashier's check or money order. Cash and personal checks will *not* be accepted.

Go to CoastlineROP.net for policies regarding adult fee-based classes.

IMPORTANT NOTICE

Health occupations classes include the study of reproductive and other systems and require practicing procedures on other students and/or patients, both male and female, of differing ages.

Participation in these activities is required for a certificate of completion and continuation in the career pathway. Additionally, these classes may require heavy lifting and bending.

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Public Services



Emergency Medical Technician (EMT) \$1,025

\$1,025

Learn about a career as an ambulance attendant or emergency room technician. EMT certification increases opportunities to obtain a position as a lifeguard, firefighter, search and rescue team member or ski patrol team. Students required to complete an additional 20 hours of online coursework, 24 clinical hours, and 3 Saturdays from 9am -5pm, dates to be determined. Approved for 48 hours of Continuing Education Units for CNAs.

Certification: Students will be eligible to take the National Registry EMT basic certification exam upon successful completion of course with a grade of 80% or better.

Prerequisites: All students must show a current American Heart Association Healthcare Provider card at the first class session.

Required Materials: Textbook and workbook - AAOS Emergency Care and Transportation of the Sick and Injured, 10th edition;

ISBNs 1-4496-1587-2 (textbook) 076379256X (workbook). In addition a stethoscope, white shirt, blue pants and black shoes required.

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	P3	MTW	4pm-9pm	Sherman	6/26-8/17	321	11-2
		1 Thursday	4pm-9pm		8/17		
		3 Saturdays	9am-5pm		7/8, 7/22, 8/5		

No class on July 3 and July 4

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626

Health Science and Medical Technology



CNA (Pre-Certification) Internship \$1,450

\$1,450

Learn the necessary skills to become a nurse assistant. Assist patients with basic personal needs such as bathing, dressing, feeding and ambulation. Practice techniques of infection control, measure and record vital signs, and recognize psychosocial needs. After initial classroom instruction, intern at a skilled nursing facility.

Certification: Students will be eligible to take the written and performance examination to become a State Certified Nurse Assistant upon successful completion of course with a 73% or better.

Prerequisites: Passage of an assessment test is required of all adult students prior to registration. Call Student Services at (714)979-1955 to schedule a testing appointment. Passing the test does not guarantee enrollment. **Individuals with convictions other than a minor traffic violation must have a criminal clearance from the Department of Health Services before registering for this class.**

Students must bring their Social Security card and a valid state issued ID to the first class session. Live Scan fingerprinting, physical exam, TB clearance and vaccinations required for all students prior to internship. Students must earn a grade of 73% or better in the classroom portion of the course to be placed at an internship.

Required Materials: Textbook, workbook, and uniform purchase. Mosby's Textbook for Nursing Assistants, 9th edition.

ISBNs 978-0-323-31974-4 (textbook) 978-0-323-31976-8 (workbook)

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	E9	MTWThF	8am-3:30pm	Murillo	6/26-7/28	370	10-2
		Internship Site	MTWThF				
			7am-3:30pm				

This class will meet on Monday, July 3. No Class on July 4.

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626