

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584, www.coastlinerop.net

BOARD OF TRUSTEES

AGENDA

Thursday, December 13, 2012

10:00 a.m.

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:** Tammie Bullard, President _____
- Martha Fluor, Vice President _____
- Dennis Walsh, Clerk _____
- Bonnie Castrey, Member _____
- Sharon Wallin, Member _____

- Coastline ROP: Darlene Le Fort, Superintendent _____
- Carol Hume, Assistant Superintendent _____
- Lynn Simmons, Director, Business Services _____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

- 5. ENROLLMENT/ADA REPORT** for July 1, 2012 through November 16, 2012
District Enrollment Report for 2011-12
- 6. SUPERINTENDENT’S REPORT**
- 7. INSTRUCTIONAL/STUDENT SERVICES UPDATE –** Presentation by Hayato Yuuki, Instructor at Estancia High School Westminster High School and Snyder Site
- 8. BUSINESS SERVICES UPDATE**

DISCUSSION/ACTION ITEMS

9. **Election of Officers** – In keeping with the rotation schedule established for the election of Board officers, it is recommended that the Board approve the following slate of officers for leadership during 2013: **Discussion/Action**

| | |
|----------------|--------|
| President | NMUSD |
| Vice President | SVUSD |
| Clerk | HBUSHD |

Motion by _____ Seconded by _____ Vote _____

10. **Board Meeting Date/Time Changes** **Discussion/Action**
Recommend the Board set the date, place and time for the next board meeting, with the remainder of the meetings for 2013 to be determined.

Motion by _____ Seconded by _____ Vote _____

11. **2012-13 Interagency Agreements for ROP Services** **Discussion/Action**
Recommend the Board approve as presented the General and Specific Interagency Agreements with Saddleback Valley USD for district use of ROP Services.

Motion by _____ Seconded by _____ Vote _____

12. **Auditor's Report** – Recommend the Board approve acceptance of the 2011-12 audit report, and filing of the report with the appropriate agencies. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

13. **First Interim Budget Certification** **Discussion/Action**
Recommend the Board approve, as presented, certification for the first interim budget with appropriate standards and criteria.

Motion by _____ Seconded by _____ Vote _____

14. **Coast Community College District SB 70 Grant** **Discussion/Action**
Recommend the Board accept SB 70 sub-grant funds from the Coast Community College District

Motion by _____ Seconded by _____ Vote _____

15. **RESOLUTION** – Recommend the Board approve a Resolution to Budget Revenue. **Discussion/Action**

Roll Call Vote

Mrs. Bullard _____
Mrs. Fluor _____
Mr. Walsh _____
Mrs. Castrey _____
Mrs. Wallin _____

Motion by _____ Seconded by _____ Vote _____

16. **Quarterly Report of District Investments** **Discussion**
Government Code 53646

17. **BOARD POLICY REVISION** – First reading of **Discussion/Action**
revised board policy series 1000 *Community Relations*

Motion by _____ Seconded by _____ Vote _____

18. **BOARD MINUTES** – Recommend the Board approve the minutes from the October 18, 2012 Board of Trustees meeting.

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 19. Ratification of Purchase Order Report ending October 31, 2012
- 20. Ratification of Purchase Order Report ending November 30, 2012
- 21. Ratification of Check Report ending October 31, 2012
- 22. Ratification of Check Report ending November 30, 2012
- 23. Field trip request for Tina Murphy's Broadcast News and Video/Film Production students from Northwood High School to attend the Student Television Network Convention in Los Angeles
- 24. One year online Kelby training subscription and membership renewal in NAPP for Gina Galileo in the amount of \$238
- 25. Donation in the amount of \$500 for the Coastline ROP Emergency Medical Technician program
- 26. Ed-Join Service Agreement with the Center for Education Development and Research/San Joaquin County Office of Education through June 30, 2013, in the amount of \$600
- 27. Personnel Register # 4-12-13 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 28. Travel and Conference Report
- 29. New Internship Sites

Motion by _____ Seconded by _____ Vote _____

30. **NEW BUSINESS**

31. **ADJOURNMENT**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m)