

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584, www.coastlinerop.net

BOARD OF TRUSTEES

AGENDA

Thursday, May 16, 2012

10:00 a.m. Closed Session

10:15 a.m. Open Session

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Tammie Bullard, President	_____
Martha Fluor, Vice President	_____
Dennis Walsh, Clerk	_____
Sharon Wallin, Member	_____
Bonnie Castrey, Member	_____

Coastline ROP: Darlene Le Fort, Superintendent	_____
Carol Hume, Assistant Superintendent	_____
Lynn Simmons, Director, Business Services	_____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION

A. Public Employee Evaluation: Title – Superintendent (pursuant to Government Code Section 54957)

7. OPEN SESSION – Report of closed session action

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

INFORMATION ITEMS

- 9. **ENROLLMENT/ADA REPORT**
Covering the period from July 1, 2011 to April 18, 2012
- 10. **SUPERINTENDENT’S REPORT**
- 11. **INSTRUCTIONAL/STUDENT SERVICES UPDATE**
- 12. **BUSINESS SERVICES UPDATE**

DISCUSSION/ACTION ITEMS

- 13. **Quarterly Report of Investment Performance** **Discussion**

- 14. **Board Meeting Date/Time Change/Pre-Meeting Schedule** **Discussion/Action**
 Motion by _____ Seconded by _____ Vote _____

- 15. **WASC THIRD-YEAR PROGRESS REPORT** – Recommend the board approve the Coastline ROP WASC Third-Year Progress Report. **Discussion/Action**
 Motion by _____ Seconded by _____ Vote _____

- 16. **BOARD POLICY-** First reading of revised Board Policies from *the Business and Noninstructional Operations 3000 series.* **Discussion/Action**
 Motion by _____ Seconded by _____ Vote _____

- 17. **RESOLUTION** – Recommend the Board adopt a Resolution to Budget Revenue. **Action**

 Roll Call Vote Mrs. Bullard _____
 Mrs. Fluor _____
 Mr. Walsh _____
 Mrs. Wallin _____
 Mrs. Castrey _____

- 18. **RESOLUTION** – Recommend the Board adopt a resolution for the reduction in work year of all classified employees for the 2012-13 fiscal year. **Action**

 Roll Call Vote Mrs. Bullard _____
 Mrs. Fluor _____
 Mr. Walsh _____
 Mrs. Wallin _____
 Mrs. Castrey _____

 Motion by _____ Seconded by _____ Vote _____

19. **RESOLUTION** – Recommend the Board adopt a resolution for the reduction in work year of certificated employees for the 2012-13 fiscal year. **Action**

Roll Call Vote
Mrs. Bullard _____
Mrs. Fluor _____
Mr. Walsh _____
Mrs. Wallin _____
Mrs. Castrey _____

Motion by _____ Seconded by _____ Vote _____

20. **REVISED COSMETOLOGY CONTRACT** **Action**
Recommend the Board approve, as presented, the revised cosmetology contract with Athena College of Beauty.

Motion by _____ Seconded by _____ Vote _____

21. **ALTERNATIVE WORK WEEK SCHEDULE** **Action**
Recommend the Board approve, as presented, the proposed alternative work week schedule for Snyder Site personnel.

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 22. Minutes of the regular meeting of April 19, 2012
- 23. Ratification of Purchase Order Report ending April 30, 2012
- 24. Ratification of Check Report ending April 30, 2012
- 25. Personnel Register #8-11-12 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 26. Summer School Personnel Register #9-11-12
- 27. Travel and Conference Report
- 28. New Internship Sites
- 29. Equipment Deletion Report
- 30. Retainer agreement with Margaret A. Chidester & Associates for legal services in 2012-13 school year
- 31. California Association of School Business Officials membership dues for Lynn Simmons for 2012-13 in the amount of \$425.18
- 32. NSPA membership for Javier Espinoza for 2012-13 in the amount of \$69
- 33. Sungard Bi-Tech System Implementation and Software Support Service Agreement #36832, Amendment #1 for 2011-12 in the amount of \$11,315
- 34. Agreement for services with Costa Mesa Moving Company, Inc., from April 5, 2012 through June 30, 2012 for equipment moving services
- 35. Annual membership in the California Consortium of Education Foundations in the amount of \$100
- 36. Agreement with the Orange County Department of Education for special services in the amount of \$350 for a staff development presentation by Dr. Lucy Vezzuto

Motion by _____ Seconded by _____ Vote _____

37. NEW BUSINESS

38. ADJOURNMENT

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)