

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

**Thursday
September 20, 2012
9:00 a.m.**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- Tammie Bullard, President _____
 - Martha Fluor, Vice President _____
 - Dennis Walsh, Clerk _____
 - Bonnie Castrey, Member _____
 - Sharon Wallin, Member _____

- Coastline ROP:
- Darlene Le Fort, Superintendent _____
 - Carol Hume, Assistant Superintendent _____
 - Lynn Simmons, Director, Business Services _____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

- 5. ENROLLMENT/ADA REPORT**
Covering the period from July 1, 2012 through August 31, 2012
- 6. SUPERINTENDENT’S REPORT**
- 7. INSTRUCTIONAL/STUDENT SERVICES UPDATE**
- 8. BUSINESS SERVICES UPDATE**

DISCUSSION/ACTION ITEMS

9. BOARD MEETING DATE/TIME CHANGES Discussion/Action

Motion by _____ Seconded by _____ Vote _____

10. **MODIFICATION OF CONTRACTS** – Recommend the Board approve a one-year extension to the contracts of Lynn Simmons, Carol Hume, and Darlene Le Fort. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

11. **SALARY IMPROVEMENT** – Discussion and action to increase the salaries and benefits of unrepresented employees. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

12. **NEW COURSES FOR APPROVAL** – Recommend the Board approve course outlines for Culinary Arts, Advanced Placement Computer Programming, Retail and Service Careers Co-Op, and Engineering Design and Development. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

13. **BOARD POLICY**- First reading of revised Board Policies from the *Administration 2000 series*. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

14. Minutes from the August 15, 2012 Board of Trustees Meeting
15. Ratification of Purchase Order Report ending August 31, 2012
16. Ratification of Check Report ending August 31, 2012
17. Personnel Register #2-12-13 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
18. Individual membership renewal for 2012-13 with the Orange County/Long Beach Consortium for Sue Gast in the amount of \$20
19. Travel and Conference Report
20. Donation Report
21. Coastline ROP Staff Roster for 2012-13

Motion by _____ Seconded by _____ Vote _____

22. NEW BUSINESS

Information

23. ADJOURNMENT

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)