

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584, www.coastlinerop.net

**BOARD OF TRUSTEES**

**AGENDA**

**Thursday, June 13, 2013**

**9:00 a.m. Closed Session**

**9:30 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL:** Martha Fluor, President \_\_\_\_\_
- Dolores Winchell, Vice President \_\_\_\_\_
- Bonnie Castrey, Clerk \_\_\_\_\_
- Tammie Bullard, Member \_\_\_\_\_
- Sharon Wallin, Member \_\_\_\_\_

- Coastline ROP: Darlene Le Fort, Superintendent \_\_\_\_\_
- Carol Hume, Assistant Superintendent \_\_\_\_\_
- Lynn Simmons, Director, Business Services \_\_\_\_\_

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. CLOSED SESSION Discussion/Action**

- A. Public Employee Appointment/Employment/Evaluation of Performance/Discipline/Dismissal/Release (Government Code 54957)
- B. Superintendent Employment Contract

**6. RECONVENE IN OPEN SESSION**

- A. Reporting out of Closed Session

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**INFORMATION ITEMS**

**7. SUPERINTENDENT’S REPORT**

**8. ENROLLMENT & ADA REPORTS**

9. **INSTRUCTIONAL/STUDENT SERVICES UPDATE**

10. **BUSINESS SERVICES REPORT**

**DISCUSSION/ACTION ITEMS**

11. **Superintendent Employment Contract** **Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

12. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

13. **Public Hearing – 2013-2014 Budget** **Discussion**

14. **2013-2014 Budget – Recommend the Board approve the budget for the 2013-2014 fiscal period with estimated actuals for 2012-2013.** **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

15. **Resolution – Recommend the Board approve a Resolution for a Budget Adjustment.** **Discussion/Action**

Roll Call Vote:

Mrs. Fluor	_____
Mrs. Winchell	_____
Mrs. Castrey	_____
Mrs. Bullard	_____
Mrs. Wallin	_____

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

16. **Resolution – Recommend the Board approve a Resolution to Budget Restricted Reserves.** **Discussion/Action**

Roll Call Vote:

Mrs. Fluor	_____
Mrs. Winchell	_____
Mrs. Castrey	_____
Mrs. Bullard	_____
Mrs. Wallin	_____

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

17. **Resolution – Recommend the Board approve a Resolution for End-of-Year Transfer of Funds.** **Discussion/Action**

Roll Call Vote:

Mrs. Fluor	_____
Mrs. Winchell	_____
Mrs. Castrey	_____
Mrs. Bullard	_____
Mrs. Wallin	_____

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

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|---|--------------------------|
| 18. <b>Human Resources Agreement</b> – Recommend the Board approve the Human Resources Application Implementation and Software Support Service Agreement.                             | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____   | Vote _____               |
| 19. <b>Actuarial Study of Retiree Health Liabilities</b> – Recommend the Board approve the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc. | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____   | Vote _____               |
| 20. <b>Interagency Agreement</b> – Recommend the Board approve the interagency agreement for district services with Irvine USD.   | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____   | Vote _____               |
| 21. <b>Board Policy Revision</b> – Recommend the Board approve, on first reading, the revised <i>Board Bylaw 9110</i> .   | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____   | Vote _____               |

**CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 22. Minutes of the regular meeting of May 15, 2013
- 23. Ratification of Purchase Order Report ending May 31, 2013
- 24. Ratification of Check Report ending May 31 2013
- 25. Personnel Register # 10-12-13 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 26. Renewal of MOU with San Diego County Office of Education for participation in the San Diego County Designated Subject Credential Consortium for 2013-14
- 27. Renewal of membership with Orange County School Boards Association from July 1, 2013 through June 30, 2014, in the amount of \$125
- 28. ACME Animation online annual membership and curriculum for 2013-14 for Mission Viejo High School (Erin McConnell) in the amount of \$1,100
- 29. ACME Animation online annual membership and curriculum for 2013-14 for Fountain Valley High School (Mike Eich) in the amount of \$1,100
- 30. ACME Animation on-air/online annual membership and curriculum for 2013-14 for Corona del Mar High School (Teri Brudnak) in the amount of \$6,300
- 31. Annual membership dues for the California School Boards Association and Education Legal Alliance for 2013-14 in the amount of \$1,407
- 32. Annual membership dues for the Association of California School Administrators for Darlene Le Fort for July 1, 2013 through June 30, 2014 in the amount of \$1,468.50
- 33. Irvine Chamber of Commerce Networkers membership for 2013-14 in the amount of \$395
- 34. Annual CSBA Gamut Online subscription fee for computerized policy information services for 2013-14 in the amount of \$2,000

- 35. Authorization for the Superintendent to approve 2013-14 travel/conference for Board members, administration, and staff
- 36. Travel and Conference Report
- 37. Donation Report
- 38. Vendor Contracts for 2013-14

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 39. **New Business** **Discussion**
- 40. **Next Scheduled Meeting: July 18, 2013 at 9:00 a.m.**
- 41. **Adjournment**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in the Board Meeting should contact the Superintendent or designee in writing at the above address or by facsimile at (714) 557-6812. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.