

COASTLINE REGIONAL OCCUPATIONAL PROGRAM
Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

AGENDA

Thursday, March 13, 2014

9:00 a.m. Closed Session

9:20 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Dolores Winchell, President	_____
Bonnie Castrey, Vice President	_____
Lauren Brooks, Clerk	_____
Tammie Bullard, Member	_____
Martha Fluor, Member	_____

Coastline ROP:

Darlene Le Fort, Superintendent	_____
Carol Hume, Assistant Superintendent	_____
Lynn Simmons, Director, Business Services	_____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion made by: _____

Seconded by: _____

Votes:

Mrs. Winchell	_____
Mrs. Castrey	_____
Mrs. Brooks	_____
Mrs. Bullard	_____
Mrs. Fluor	_____

5. CLOSED SESSION **Discussion/Action**

A. Public Employee Appointment/Discipline/Dismissal/Release, Midyear Evaluation
(Government Code 54957)

6. RECONVENE IN OPEN SESSION **Discussion/Action**

A. Reporting out of Closed Session

Motion made by: _____

Seconded by: _____

Votes:

Mrs. Winchell _____

Mrs. Castrey _____

Mrs. Brooks _____

Mrs. Bullard _____

Mrs. Fluor _____

INFORMATION ITEMS

7. **ENROLLMENT/ADA REPORT**

8. **SUPERINTENDENT'S REPORT**

9. **INSTRUCTIONAL/STUDENT SERVICES UPDATE**

10. **BUSINESS SERVICES UPDATE**

Discussion

DISCUSSION/ACTION ITEMS

11. **Second Interim Budget**

Discussion/Action

Recommend the Board approve a positive certification for the second interim budget, as presented, with appropriate criteria and standards.

Motion made by: _____

Seconded by: _____

Votes:

Mrs. Winchell _____

Mrs. Castrey _____

Mrs. Brooks _____

Mrs. Bullard _____

Mrs. Fluor _____

12. **Resolution -** Recommend the Board approve a Resolution to Budget Revenue.

Discussion/Action

Motion made by: _____

Seconded by: _____

Votes:

Mrs. Winchell _____

Mrs. Castrey _____

Mrs. Brooks _____

Mrs. Bullard _____

Mrs. Fluor _____

13. **Resolution –** Recommend the Board approve a resolution for authorization of approval of vendor claims/orders in the Bi-Tech financial system.

Discussion/Action

Motion made by: _____

Seconded by: _____

Votes:

Mrs. Winchell	_____
Mrs. Castrey	_____
Mrs. Brooks	_____
Mrs. Bullard	_____
Mrs. Fluor	_____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 14. Minutes of the February 13, 2014 Board of Trustees Meeting
- 15. Ratification of Purchase Order Report ending February 28, 2014
- 16. Ratification of Check Report ending February 28, 2014
- 17. Personnel Register #6-13-14 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 18. Ratification of Intranet Network Support Services Agreement, No. 39098, Amendment #1, with the Orange County Department of Education in the amount of \$1,638.32
- 19. Ratification of Internet Support Services Agreement No. 39085, Amendment #1, with the Orange County Department of Education in the amount of \$117.00
- 20. Ratification of Internet Access Agreement No. 40362 with the Orange County Department of Education for Internet access and support to the ROP at no cost
- 21. Field trip requests for Virtual Enterprise students from Estancia High School to attend the Virtual Enterprise Trade Fair in San Diego on April 6-7; for Newport Harbor High School Culinary Arts students to attend the ProStart Cup in Sacramento on March 15-18 and the FHA-HERO State Leadership Meetings and Competitions in Riverside scheduled for March 12-15; and for Professional Dance Students from Huntington Beach High School to attend the National High School Dance Festival in Miami, Florida on April 2-6
- 22. Printer maintenance agreement with Cell Business Equipment effective March 17, 2014 through March 17, 2015 with a quarterly base payment of \$1,837
- 23. New Internship Sites
- 24. Travel and Conference Report

Motion made by: _____

Seconded by: _____

Votes:

Mrs. Winchell	_____
Mrs. Castrey	_____
Mrs. Brooks	_____
Mrs. Bullard	_____
Mrs. Fluor	_____

25. NEW BUSINESS

Information

26. ADJOURNMENT

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)