



# COASTLINE

REGIONAL OCCUPATIONAL PROGRAM

*Innovate • Educate • Inspire*



# Summer 2018

CoastlineROP.net



**Animal Health Care Internship**

10

Develop entry-level skills required for employment in the veterinary field. Learn how to approach, handle, and properly restrain animals. Study animal behavior, nutrition, anatomy, terminology, diseases, safety, and sanitation. After initial classroom instruction, intern at a veterinary hospital or other appropriate facility. Students must earn a grade of 70% or better in the classroom portion of the course to be placed at an internship.

Room	Day	Time	Instructor	Start	Sec#	Note
P2	MTWTh	9am-2pm	Mitcheltree	7/02-8/09	300 11-2	

and two Fridays: July 13 and July 20

No class on July 4 and July 5

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626



**Computer Graphics**

10

Produce and manipulate graphic images using a computer and scanner and industry standard software. Create an individual portfolio of work that can be used for college applications, exhibition, job applications, or for personal expression and collection. Previous computer experience recommended.

Room	Day	Time	Instructor	Start	Sec#	Note
303	MTWTh	7:30am-1:15pm	Pash	6/19-7/26	123 12-2	UC

No Class on July 4 and July 5

Location Fountain Valley High School, 17816 Bushard St., Huntington Beach 92708

**Film & Digital Media Studies**

10

Develop and apply knowledge of artistic principles and gain technical skill in film and video production. Students will study award-winning films and videos, learn the fundamentals of visual art as they apply to film, and produce their own original short video projects using industry standard equipment and software.

Room	Day	Time	Instructor	Start	Sec#	Note
501	MTWTh	7:45am-2:45pm	Taylor	6/19-7/19	175 55-2	UC

No Class on July 4

Location Laguna Hills High School, 25401 Paseo de Valencia, Laguna Hills, CA 90653

**Theater Technology Boot Camp**

5

Gain experience in theater production while focusing on the technical elements. Practice set/scenery construction, lighting, sound and stage management.

Room	Day	Time	Instructor	Start	Sec#	Note
223	MTWThF	1pm-5pm	Gaona	6/13-6/29	178 30-2	

and four hours of online study

and four hours of field trip - dates TBD

Location University High School, 4771 Campus Dr., Irvine 92612

**Visual Imagery**

10

Learn basic techniques of digital photography and the elements and principles of visual communication. Develop skills to create, manipulate, enhance, print and assemble digital photographs in a portfolio of work that can be used for college applications, exhibition, job applications, or for personal expression and collection.

Room	Day	Time	Instructor	Start	Sec#	Note
TBD	MTWThF	7:30am-1:05pm	Shell	6/11-7/13	175 55-2	UC

No Class on July 4

Location Tustin High School, 1171 El Camino Real, Tustin, CA 92780



**CNA (Pre-Certification) Internship**

10

Learn the necessary skills to become a certified nurse assistant. Assist patients with basic personal needs such as bathing, dressing, feeding, and ambulation. Practice techniques of infection control, measure and record vital signs, and recognize psychosocial needs. After initial classroom instruction, intern at a skilled nursing facility.

\* Please see IMPORTANT NOTICE regarding this course on page 4

**Certification:** Students will have an opportunity to earn an American Heart Association BLS for Healthcare Providers card. Students will be eligible to take the written and performance examination to become a State Certified Nurse Assistant upon successful completion of the course with a 73% or better.

**Prerequisites:** Students must bring their Social Security card and a valid state issued ID to the first class session. Live Scan fingerprinting, physical exam, TB clearance and vaccinations required for all students prior to internship. Students must earn a grade of 73% or better in the classroom portion of the course to be placed at an internship site. **Individuals with convictions other than a minor traffic violation must have a criminal clearance from the Department of Health Services before registering for this class.**

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	E11	MTWThF	8am-3:30pm	Wulff	6/25-7/27	370 14-2	
	Internship Site	MTWThF	7am-3:30pm				

No Class on July 4

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626



**Culinary Arts Internship**

10

Prepare for a career as a chef in a fine restaurant or hotel. Learn safety and sanitation, knife skills, cooking techniques, and food service procedures. Students must take and pass ServSafe Food Handler test prior to placement at an internship site; test administered during course hours. Students must earn a grade of 70% or better in the classroom portion of the course to be placed at an internship.

**Certification:** Students will be eligible to test for the ServSafe Food Handler Certificate.

**Required Materials:** Navy slacks, black leather shoes with rubber soles.

**Required Hours:** Beginning the week of July 9th, students will continue to meet Monday through Wednesday for classroom instruction and will intern in a restaurant or hotel kitchen 9am to 3pm Thursdays and Fridays.

Room	Day	Time	Instructor	Start	Sec#	Note
Classroom # 5-217 & Kitchen	MTWThF	9am-1pm	Schatti	6/25-8/03	440 10-2	
Classroom	MTWThF	9am-1pm		6/25-7/03		
Classroom	MTW	9am-1pm		7/09-8/01		
Internship Site	ThF	9am-3pm		7/12-8/03		

No Class on July 4, July 5 and July 6

Location Orchard Hills Middle School, 11555 Culver Drive, Irvine 92602



**Emergency Medical Responder**

5

Prepare to be an emergency medical services (EMS) provider. Learn about a careers in fire service, sports medicine, coaching, ski patrol, lifeguarding and emergency medical services. Students will learn CPR principles, first aid skills, patient assessment, triage, and emergency responsibilities.

\* Please see IMPORTANT NOTICE regarding this course on page 4.

**Certification:** Students will be eligible to test for an American Heart Association BLS for Healthcare Providers card.

**Prerequisites:** Successful completion of this course with a grade of 80% or better required for enrollment into the EMT course for all high school students.

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	P3	MTWTh	8am-1pm	Yuuki	6/25-7/23	320 12-2	
		1 Friday	8am-2pm		7/20		

No class on July 4 and July 5

Location Coastline ROP, 1001 Presidio Square, Costa Mesa 92626



### Exploring Automotive

5

This dynamic, hands-on class will introduce students to the fundamental techniques of car maintenance. The diverse careers in the automotive field will also be covered. This course does not replace the first year of auto in high school. Students who have taken one or more years of auto in high school are not eligible to enroll. Females are highly encouraged to enroll.

Room	Day	Time	Instructor	Start	Sec#	Note
303	MTWTh	7:45am-1:30pm	Sullivan	6/19-7/06	504 10-2	

**and one Friday: July 6**

**No class on July 4**

*Location* Laguna Hills High School, 25401 Paseo de Valencia, Laguna Hills, 92653

## REGISTRATION INFORMATION

Registration is accepted on a first-come, first-served basis, with priority given to high school students and residents of the school districts served by Coastline ROP:

**Huntington Beach Union, Irvine, Newport-Mesa, Saddleback Valley, and Tustin Unified School Districts.**

Students are responsible for their own transportation to internship sites.

### High School Students

See the ROP career specialist at your high school to register.

## CONNECT WITH US



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## RULES OF ROP STUDENT CONDUCT

ROP classes are designed to reflect the real work environment in every way possible. Similar to the rules, regulations, and guidelines required in industry, Coastline ROP requires all students to comply with basic rules of student conduct and to submit to the authority of ROP administrators and teachers during their participation in ROP classes. Involvement in any of the following actions while on a ROP or high school campus, or community classroom training site, may result in dismissal:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Causing or attempting to cause damage to ROP or high school property.
3. Stealing or attempting to steal ROP, high school or private property.
4. Possessing, using or attempting to sell any controlled substance, alcoholic beverage, or drug paraphernalia.
5. Possessing or using any firearm, knife, explosive, or other dangerous object.
6. Committing obscene acts or gestures or engaging in profanity or vulgarity.
7. Wearing inappropriate attire. Teachers will advise students of appropriate classroom and community classroom attire as it relates to their specific industry.
8. Behaving disruptively, or dishonestly within the classroom or training sites, or willfully defying the valid authority of teachers or ROP officials engaged in the performance of their job duties.
9. Violating computer software licenses/agreements, copyrights or tampering with computer hardware/software configurations.
10. Committing acts of sexual harassment defined as unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a nature that can be interpreted as harassment.
11. Smoking on ROP or high school grounds. The ROP is a smoke-free facility.
12. Committing any acts of discrimination on the basis of race, color, sex, age, or disability while enrolled in ROP career and technical education courses.

## FREQUENTLY ASKED QUESTIONS

### What is ROP? ROP is:

- State-funded public education, providing career technical education and guidance to meet identified educational standards and industry needs.
- Accredited by the Western Association of Schools and Colleges.
- Part of the Huntington Beach Union, Irvine, Newport-Mesa, Saddleback Valley and Tustin Unified School Districts.
- Career technical education and sequential learning designed to improve academic skills.
- A course of study that combines classroom instruction with hands-on learning.
- Career technical education taught by fully credentialed teachers, experienced in their related industries.

### Who can take ROP classes?

- The program is available to high school students and adults; priority is extended to residents within the region served by Coastline ROP.

### Why take an ROP class? ROP students can:

- Earn grades and credits toward high school graduation.
- Enroll in classes that satisfy a-g requirement for UC and CSU.
- Gain experience required for immediate employment.
- Participate in courses that offer internships if they are at least 16 years of age.
- Earn certificates of recognition.

- Experience careers that may assist in choosing college majors and enhance college admission applications.
- Upgrade skills, change careers, or prepare for re-entry into the workforce.
- Prepare for post secondary education.

### When and where are classes offered?

- Classes are held in businesses, industries and in high schools located within the five participating districts, during and after school, evening and Saturdays.

### How can you register for courses?

- High school students register with the ROP career specialist on campus.
- Students attending alternative high school programs may register with the career specialist or at the Coastline ROP office.
- Adults register in person at the Coastline ROP office.

### What is the cost?

- Courses are free to high school students; a \$150 registration fee, per course, is required of adults.
- Some courses charge a fee for fabricated or other items that will be taken home. Check course descriptions for specific requirements.

### What about job placement?

- Job-seeking assistance is available at Orange County One-Stop Centers.
- High school students can access employment information at their high school career centers.

## ADULT FEE-BASED CLASSES

### Adult registration is done in person.

Must show identification to register.

#### Registration Dates:

- **Current students** (*priority form required*)  
Begins Tuesday, May 15, 2018 at 3pm
- **New students** (*fee-based only*)  
Begins Thursday, May 17, 2018 at 9am  
and continues until the class is full.

#### Registration Hours:

Monday through Friday\*, 9am - 4pm

\* **Registration hours for Thursday, May 24, 9am-12pm**

\* **Registration hours for Friday, June 1, 2pm-4pm**

#### Registration Location:

Coastline ROP Registration Office  
1001 Presidio Square  
Building F, Room 12  
Costa Mesa, CA 92626  
(714) 979-1955

#### Course Fee:

- Fees vary depending on the course. Please see the course description for pricing.
- Acceptable payment methods: Credit card, cashier's check or money order. Cash and personal checks will *not* be accepted.

**Go to CoastlineROP.net for policies regarding adult fee-based classes.**

## IMPORTANT NOTICE

Health occupations classes include the study of reproductive and other systems and require practicing procedures on other students and/or patients, both male and female, of differing ages.

Participation in these activities is required for a certificate of completion and continuation in the career pathway. Additionally, these classes may require heavy lifting and bending.

## Adult Assessment Testing

- Passage of an assessment test is required of all adult students prior to registration of noted **AT** courses.
- The test fee is \$5.00. It is nonrefundable and will be collected on the day of the test. (Cash or check accepted)
- Schedule an appointment on our website, or contact Student Services for more information.

**Passing the test does not guarantee enrollment in a course.**

# CONNECT WITH US



CoastlineROP.net

## Health Science and Medical Technology



### CNA (Pre-Certification) Internship

\$1,525

Learn the necessary skills to become a nurse assistant. Assist patients with basic personal needs such as bathing, dressing, feeding and ambulation. Practice techniques of infection control, measure and record vital signs, and recognize psychosocial needs. After initial classroom instruction, intern at a skilled nursing facility.

\* **Please see IMPORTANT NOTICE on this page regarding this course.**

**Certification:** Students will have an opportunity to earn an American Heart Association BLS for Healthcare Providers card. Students will be eligible to take the written and performance examination to become a State Certified Nurse Assistant upon successful completion of course with a 73% or better.

**Prerequisites:** Students must bring their Social Security card and a valid state issued ID to the first class session. Passage of an assessment test is required of all adult students prior to being officially registered; see assessment testing information on this page. Passing the test does not guarantee enrollment. **Individuals with convictions other than a minor traffic violation must have a criminal clearance from the Department of Health Services before registering for this class.**

Live Scan fingerprinting, physical exam, TB clearance and vaccinations required for all students prior to internship. Students must earn a grade of 73% or better in the classroom portion of the course to be placed at an internship.

**Required Materials:** Textbook, workbook, and uniform purchase  
Mosby's Textbook for Nursing Assistants, 9th edition.  
ISBNs: 978-0-323-31974-4 (textbook) 978-0-323-31976-8 (workbook)

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	E9	MTWThF	8am-3:30pm	Murillo	6/25-7/27	370 10-2	<b>A AT</b>
	Internship Site	MTWThF	7am-3:30pm				

**No Class on July 4**

**Location** Coastline ROP, 1001 Presidio Square, Costa Mesa 92626

## Public Services



### Emergency Medical Technician (EMT)

\$1,025

Learn about a career as an ambulance attendant or emergency room technician. EMT certification increases opportunities to obtain a position as a lifeguard, firefighter, search and rescue team member or ski patrol team.

\* **Please see IMPORTANT NOTICE on this page regarding this course.**

**Certification:** Eligible to take the National Registry EMT-Basic certification exam upon successful completion of course. Successful completion includes all of the following: 1) 80% or better overall grade, 2) 80% or better on the final exam, 3) 80% or better on the skills final, 4) completion of 24 clinical hours, 5) on time completion of ICS 100, and 6) on time completion of ICS 200 homework.

**Prerequisites:** Students must bring a copy of current American Heart Association BLS for Healthcare Providers card, and valid photo ID to the first class session.

**Required Materials:** Blue pants and white shirt.  
Textbook: AAOS Emergency Care and Transportation of the Sick and Injured, 10th Edition, ISBN 1-4496-1587-2  
Workbook: AAOS Emergency Care and Transportation of the Sick and Injured, 10th Edition, ISBN 0-7637-9256X

**Required Hours:** Students must also complete 24 clinical hours, to be determined.

Location	Room	Day	Time	Instructor	Start	Sec#	Note
	P3	MTW	4pm-9pm	Sherman	6/25-8/16	321 11-2	<b>A</b>
		1 Thursday	4pm-9pm		8/16		
		3 Saturdays	9am-5pm		7/21, 8/04, 8/11		

**No Class on July 4**

**Location** Coastline ROP, 1001 Presidio Square, Costa Mesa 92626