

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Thursday, March 16, 2017

9:00 a.m. Closed Session

9:30 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- Lauren Brooks, President _____
 - Martha Fluor, Vice President _____
 - Amanda Morrell, Clerk _____
 - Tammie Bullard, Member _____
 - Kathleen Iverson, Member _____

Coastline ROP:

- Carol Hume, Superintendent
- Lynn Simmons, Chief Business Official
- J.S. Coke, Director of Curriculum, Instruction and Accountability

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION DISCUSSION/ACTION

A. Public Employee Evaluation: Superintendent, Midyear Evaluation (pursuant to Government Code §54957)

7. RECONVENE IN OPEN SESSION

A. Reporting out of closed session

Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

- 8. SUPERINTENDENT’S REPORT – Carol Hume
- 9. INSTRUCTIONAL SERVICES UPDATE – J.S. Coke
- 10. STUDENT SERVICES UPDATE – Anna MacDonald

DISCUSSION/ACTION ITEMS

- 11. **Board Meeting Date/Time Changes** **Discussion/Action**
 Motion by _____ Seconded by _____ Vote _____
- 12. **Second Interim Budget** **Discussion/Action**
 Recommend the Board approve a positive certification for the second interim budget, as presented, with appropriate criteria and standards.
 Motion by _____ Seconded by _____ Vote _____
- 13. **Board Package Distribution Options** **Discussion/Action**
 Recommend the board determines its preferred method of agenda distribution.
 Motion by _____ Seconded by _____ Vote _____
- 14. **Annual Organizational Meetings and Bylaws** **Discussion/Action**
 Recommended that the Board review the updated bylaw and approve as presented barring any revisions.
 Motion by _____ Seconded by _____ Vote _____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 15. **Resolution # 8/2016-2017 to Budget Adjustment**
- 16. **Resolution # 9/2016-2017 for Budget Transfer**

Motion by _____
Seconded by _____

Votes:

- Member Brooks _____
- Member Fluor _____
- Member Morrell _____
- Member Bullard _____
- Member Iverson _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

17. [Minutes from the February 16, 2017 Board of Trustees meeting](#)
18. [Ratification of Purchase Order Report ending February 28, 2017](#)
19. [Ratification of Check Report ending February 28, 2017](#)
20. [Travel and Conference Report](#)
21. [Personnel Register #6-16-17 \(Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments\)](#)
22. [Field trip request for Art of TV & Video Production students from Trabuco Hills High School to attend the Student Television Network Convention in Anaheim, March 28-31, 2017](#)
23. [Agreement for \[emergency\] services with Resilient Communications](#)
24. [Agreement for services with Corodata Records Management for record storage](#)

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: April 20, 2017

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)