

**BOARD OF TRUSTEES**

**Thursday, September 14, 2017**

**8:30 a.m. Closed Session**

**9:30 a.m. Open Session**

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PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL:**
- |                              |       |
|------------------------------|-------|
| Lauren Brooks, President     | _____ |
| Martha Fluor, Vice President | _____ |
| Amanda Morrell, Clerk        | _____ |
| Tammie Bullard, Member       | _____ |
| Kathleen Iverson, Member     | _____ |

Coastline ROP: Carol Hume, Superintendent  
Lynn Simmons, Chief Business Official  
J.S. Coke, Director of Educational Services

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.**

**6. CLOSED SESSION Discussion/Action**

- A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)
- B. Public Employee Evaluation: Chief Business Official (Government Code §54957)
- C. Public Employee Evaluation: Director of Educational Services (Government Code §54957)

**7. RECONVENE IN OPEN SESSION Discussion**

- A. Reporting out of Closed Session

**INFORMATION ITEMS**

- 8. **SUPERINTENDENT’S REPORT – Carol Hume**
- 9. **EDUCATIONAL SERVICES REPORT – J.S. Coke**

**DISCUSSION/ACTION ITEMS**

- 10. **Board Meeting Date/Time Changes** **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
  
- 11. **2016-17 Unaudited Actuals Report** – Recommend the Board approve the Unaudited Actuals Financial Report for the year ending June 30, 2017 and approve filing the report with the Orange County Department of Education. **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
  
- 12. **Contract Approval** – Approval of the amendment to the employment contract for the Superintendent. **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
  
- 13. **Contract Approval** – Approval of the amendment to the employment contract for the Chief Business Official. **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
  
- 14. **Contract Approval** – Approval of the amendment to the employment contract for the Director of Educational Services. **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
  
- 15. **2017-18 Interagency Agreement for ROP Services** – Recommend the Board approve as presented specific/reverse Interagency Agreements with Huntington Beach Union HSD, Saddleback Valley and Tustin USD for district use of ROP services. **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
  
- 16. **2017-18 Priorities** – Recommend the Board Approve the Coastline ROP 2017-18 Priorities as presented. **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**17. New Course Approval**

**Discussion/Action**

Recommend the Board approve a new course outline for Pharmacy Technician, Pharmacy Technician Internship, Medical Core, Sports Medicine and Athletic Training Internship, and Sports Medicine and Athletic Training – Advanced.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**RESOLUTION CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve/ratify:

- 18. Resolution # 16/2016-2017 to Budget Adjustment: STRS on-behalf contribution
- 19. Resolution #1/2017-2018 Budget Adjustment: Beginning fund balance
- 20. Resolution #2/2017-2018 Budget Adjustment: CAI Grant

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Votes:

Member Brooks	_____
Member Fluor	_____
Member Morrell	_____
Member Bullard	_____
Member Iverson	_____

**CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 21. Minutes from the August 17, 2017 Board of Trustees meeting
- 22. Ratification of Purchase Order Report ending August 31, 2017
- 23. Ratification of Check Report ending August 31, 2017
- 24. Personnel Register #2-2017-2018 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 25. Coastline ROP Staff Roster for 2017-18
- 26. Gift Register
- 27. Inventory Deletion Report
- 28. Travel and Conference Report
- 29. Presidio Site 2017-18 Lease Agreement for July 1, 2017 through June 30, 2018 with Newport Mesa USD, amendment No. 11, in the amount of \$154,536.28 to be paid annually, subject to CPI-U increases and \$7,280.97 for annual maintenance and landscaping costs
- 30. Revision to office closure dates on Coastline ROP 2017-18 School Calendar
- 31. Commitment letter to participate in the Statewide CTE Data Dashboard

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**NEW BUSINESS**

**Information**

**ADJOURNMENT**

**Next Scheduled Meeting: October 12, 2017**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)