

BOARD OF TRUSTEES

Thursday, December 13, 2018

8:40 a.m. Closed Session

9:00 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- | | |
|-----------------|-------|
| Member - NMUSD | _____ |
| Member – SVUSD | _____ |
| Member - TUSD | _____ |
| Member – HBUHSD | _____ |
| Member – IUSD | _____ |

Coastline ROP: Carol Hume, Superintendent
Lynn Simmons, Chief Business Official
J.S. Coke, Director of Educational Services

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

6. CLOSED SESSION **Discussion**

- A. One-time Salary Enhancement for Unrepresented Employees
- B. Public Employee Evaluation: Chief Business Official, Director of Educational Services, Superintendent (Government Code §54957)

7. RECONVENE IN OPEN SESSION **Discussion**

- A. Reporting out of Closed Session

INFORMATION ITEMS

8. SUPERINTENDENT’S REPORT – Carol Hume

9. EDUCATIONAL SERVICES REPORT – J.S. Coke

DISCUSSION/ACTION ITEMS

- 10. Election of Officers** – In keeping with the rotation schedule established for the election of Board officers, it is recommended that the Board approve the following slate of officers for leadership during 2019: **Discussion/Action**

President	SVUSD
Vice President	TUSD
Clerk	HBUHSD

Motion by _____ Seconded by _____ Vote _____

- 11. Board Meeting Calendar for 2019** - Recommend the Board approve the proposed calendar of meetings for 2019. **Discussion/Action**

- 12. Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

- 13. Auditor’s Report** – Vavrinek, Trine, Day & Co., LLP, will present the audit report. **Discussion/Action**

Recommend the Board approve acceptance of the 2017-18 audit report, and filing of the report with the appropriate agencies.

Motion by _____ Seconded by _____ Vote _____

- 14. First Interim Budget Certification** - Recommend the Board approve, as presented, certification for the First Interim Budget with appropriate standards and criteria. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

- 15. Quarterly Report of District Investment - Performance and Annual Policy Review** - Government Code § 53646. **Discussion**

Motion by _____ Seconded by _____ Vote _____

- 16. New Course Approval** - Recommend the Board approve a new course outline for Architectural Design 2. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

- 17. 2018-19 Interagency Agreement for ROP Services** - Recommend the Board approve as presented specific/reverse Interagency Agreement with Newport-Mesa USD for district use of ROP services. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

- 18. Use of Independent Contractor** – Discussion/Action
Recommend the Board approve an Agreement with Jennifer Wang, for business consulting services.

Motion by _____ Seconded by _____ Vote _____

- 19. Special Services Agreement Between School Services of California and Coastline ROP** – Discussion/Action
Recommend the Board ratify the agreement as presented.

Motion by _____ Seconded by _____ Vote _____

- 20. Salary Enhancement** – Discussion and action for a one-time salary enhancement for unrepresented employees. Discussion/Action

Motion by _____ Seconded by _____ Vote _____

- 21. Modification of Contract** – Approval of modification to Employment Contract for Superintendent. Discussion/Action

Motion by _____ Seconded by _____ Vote _____

- 22. Modification of Contract** – Approval of Modification to Employment Contract for Director of Educational Services. Discussion/Action

Motion by _____ Seconded by _____ Vote _____

- 23. Modification of Contract** – Approval of Modification to Employment Contract for Chief Business Official. Discussion/Action

Motion by _____ Seconded by _____ Vote _____

- 24. Career Technical Education Joint Powers Authority Coalition** – Discussion/Action
Recommend the Board approve the Letter of Agreement to participate in the Career Technical Education Joint Power Authority Coalition as presented.

Motion by _____ Seconded by _____ Vote _____

RESOLUTION CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

25. Resolution # 3/2018-2019 Budget Adjustment Fund 20
26. Resolution # 4/2018-2019 Budget Adjustment Fund 01
27. Resolution # 5/2018-2019 Budget Transfer Fund 01
28. Resolution # 6/2018-2019 Authorization for Signatures: Business Functions
29. Resolution # 7/2018-2019 Authorization for Signatures: Bank Accounts
30. Resolution # 8/2018-2019 Authorization for Revolving Cash Custodian
31. Resolution # 9/2018-2019 Authorization for Signature on Electronically Printed Checks
32. Resolution #10/2018-2019 Honoring Chief Business Official Lynn Simmons On Her Retirement

Motion by _____
Seconded by _____

Votes:

Member NMUSD _____
Member SVUSD _____
Member TUSD _____
Member HBUHSD _____
Member IUSD _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

33. Minutes from the October 18, 2018 Board of Trustees meeting
34. Ratification of Purchase Order Report ending October 31, 2018
35. Ratification of Purchase Order Report ending November 30, 2018
36. Ratification of Check Report ending October 31, 2018
37. Ratification of Check Report ending November 30, 2018
38. Personnel register #4-2018-2019 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
39. New internship sites
40. Field trip requests for Virtual Enterprise students from Fountain Valley High School, Marina High School and University High School to attend the Virtual Enterprises Trade Show Competition in Bakersfield, January 17-18, 2019.
41. Memorandum of Understanding for a Joint Powers Authority for participation in the Career Technical Education Incentive Grant (CTEIG).

- 42. Agreement for services with Ready Refresh from January 1, 2019 through June 30, 2019
- 43. Inventory deletion report
- 44. Gift register
- 45. Travel and conference report

Motion by_____ Seconded by_____ Vote_____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: January 17, 2019

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)