

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Thursday, December 10, 2020
9:00 a.m. Closed Session
9:45 a.m. Open Session

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the December 10, 2020 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, December 10, 2020.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, December 10, 2020 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:** Duane Dishno, President _____
- Tammie Bullard, Vice President _____
- Lauren Brooks, Clerk _____
- Martha Fluor, Member _____
- Barbara Schulman, Member _____

Coastline ROP: Carol Hume, Superintendent
 J.S. Coke, Director of Educational Services
 Sesar Morfin, Director of Business Services

3. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

5. **CLOSED SESSION** **Discussion/Action**

A. Compensation Schedule (Pursuant to Government Code §54957.6)

6. **RECONVENE IN OPEN SESSION**

A. Reporting out of closed session

7. **PLEDGE OF ALLEGIANCE**

INFORMATION ITEMS

8. **SUPERINTENDENT’S REPORT – Carol Hume**

9. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

10. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

11. **First Interim Budget Certification** – Recommend **Discussion/Action**

the Board approve, as presented, certification for The First Interim Budget with appropriate standards and criteria.

Motion by _____ Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

12. **Minimum Level of Reserves** **Discussion**

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 13. Resolution #3 / Budget Adjustment
- 14. Resolution #4/ Budget Transfer
- 15. Resolution #5 Honoring Board of Trustee Martha Fluor
- 16. Resolution #6/ Honoring Board of Trustee Tammie Bullard

Motion by _____ Seconded by _____

Votes:

- Member Dishno _____
- Member Bullard _____
- Member Brooks _____
- Member Fluor _____
- Member Schulman _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 17. Minutes from the October 15, 2020 Board of Trustees meeting
- 18. Minutes from the October 26, 2020 Special Board of Trustees meeting
- 19. Ratification of Purchase Order Report ending October 31, 2020
- 20. Ratification of Purchase Order Report ending November 30, 2020
- 21. Ratification of Check Report ending October 31, 2020
- 22. Ratification of Check Report ending November 30, 2020
- 23. Section 125 Flexible Benefit Plan Adoption Agreement effective January 1, 2021 to December 31, 2021
- 24. Costa Mesa Chamber of Commerce membership in the amount of \$375
- 25. Huntington Beach Chamber of Commerce membership in the amount of \$350
- 26. Mission Viejo Chamber of Commerce membership in the amount of \$165
- 27. Tustin Chamber of Commerce membership in the amount of \$112.50
- 28. New Internship Sites
- 29. Inventory deletion report
- 30. Personnel Register #319-20 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 31. Approval/Ratification of Travel and Conference Report

Motion by _____ Seconded by _____

Votes:

- Member Dishno _____
- Member Bullard _____
- Member Brooks _____
- Member Fluor _____

Member Schulman _____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: December 16, 2020