

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Wednesday, August 12, 2020
9:00 a.m. Open Session
Closed Session Immediately Following

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the August 12, 2020 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Wednesday, August 12, 2020.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD -

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Wednesday, August 12, 2020 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. ROLL CALL:

Duane Dishno, President _____
Tammie Bullard, Vice President _____
Lauren Brooks, Clerk _____
Martha Fluor, Member _____
Barbara Schulman, Member _____

Coastline ROP: Carol Hume, Superintendent
J.S. Coke, Director of Educational Services
Sesar Morfin, Director of Business Services

3. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Votes: _____

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

4. PLEDGE OF ALLEGIANCE

INFORMATION ITEMS

**5. SUPERINTENDENT'S REPORT – Carol Hume
A. COVID-19 Site Plan**

6. EDUCATIONAL SERVICES' REPORT – J.S. Coke

DISCUSSION/ACTION ITEMS

7. Board Meeting Date/Time Changes Discussion/Action

Motion by _____ Seconded by _____ Votes: _____

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

8. Board Policy Adoption – Working Remotely Discussion/Action

Recommend the Board approve to adopt
BP 4113.5/4213.5/4313.5 (a) for all personnel.

Motion by _____ Seconded by _____ Votes: _____

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

9. 2020-2021 Interagency Agreements for ROP Discussion/Action

Services – Recommend the Board approve the
Appendix A and Schedule of Classes for Huntington
Beach Union High School District, Irvine, Newport-Mesa,
Saddleback Valley, and Tustin Unified School Districts.

Motion by _____ Seconded by _____ Votes: _____

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

10. Resolution #12/2019-2020 to Transfer Funds for End of Year

Motion by _____ Seconded by _____ Votes: _____

- Member Dishno _____
- Member Bullard _____
- Member Brooks _____
- Member Fluor _____
- Member Schulman _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 11. Minutes from the June 17, 2020 Board of Trustees meeting
- 12. Ratification of Purchase Order Report ending June 30, 2020
- 13. Ratification of Purchase Order Report ending July 31, 2020
- 14. Ratification of Check Report June 30, 2020
- 15. Ratification of Check Report July 31, 2020
- 16. CAROCP 2020-2021 Institutional membership in the amount of \$4000
- 17. Agreement Number 42455, Amendment #4, with the Orange County Superintendent of Schools for Business-Plus System Support for 2020-2021
- 18. Agreement Number 50351 with the Orange County Superintendent of Schools for Data Center Site Services for 2020-2021
- 19. Agreement Number 50325 with the Orange County Superintendent of Schools for Human Resources Application Support Services for 2020-2021
- 20. Agreement for Services between Post Alarm Systems and Coastline ROP for 2020-2021
- 21. Agreement for Services with ReadyRefresh for 2020-2021
- 22. WASC Annual Accreditation Membership Fee 2020-2021 in the amount of \$1,070
- 23. Personnel Register #1-20-21 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 24. Inventory Deletion Report

Motion by _____ Seconded by _____ Votes: _____

- Member Dishno _____
- Member Bullard _____
- Member Brooks _____
- Member Fluor _____
- Member Schulman _____

NEW BUSINESS

Information

25. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

26. **ADJOURNMENT INTO CLOSED SESSION** **Discussion/Action**
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

27. **RECONVENE OPEN SESSION**
A. Reporting out of closed session

28. **ADJOURNMENT**

Motion by _____ Seconded by _____ Votes: _____

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

Next Scheduled Meeting: September 10, 2020

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)