

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM
REGULAR BOARD MEETING**

**Minutes
January 28, 2022**

The Board of Trustees of Coastline Regional Occupational Program met in regular session on January 28, 2022 in the boardroom at 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 9:04 a.m. by Lauren Brooks.

<u>Present Members</u>	<u>Other</u>			
Lynn Davis	Carol Hume	Ulises Garcia	Duane Dishno	Ed Wong
Michelle Barto	J.S. Coke	Grant Litfin	Martha Fluor	Keith Tuominen
Suzie Swartz	Sesar Morfin	Krista Ganga	Barbara Schulman	Lisa Snowden
Diana Carey	Debbie Ludwig	James Piccola	Tammie Bullard	Michael Campbell
Lauren Brooks	Brian Dozer	Siteria Edwards	Krista Weigand	Ian Abrahams
	Rocky Murray	Jeanne Bennett	Bonnie Castrey	Nolan Malohn
				Max Nuttall

CLOSED SESSION There were no items to report out of closed session. The meeting reconvened in open session at 9:24 a.m.

ADOPTION OF AGENDA It was moved by Member Carey, seconded by Member Swartz, to adopt the agenda as presented. Motion carried 5-0.

SUPERINTENDENT'S REPORT Carol Hume welcomed Suzie Swartz. Ms. Swartz has been a Saddleback Valley Board of Trustees member for 21 years. She served as Coastline ROP board president in 2004 and returned in 2015. She is a graduate of UCLA, a public relations consultant, and was the recipient of the prestigious Marian Bergeson Award from the Orange County School Board Association in 2009 for her leadership and community service in education.

Ms. Hume was honored to have 10 of the 13 board members she has worked with over the past six and a half years in attendance. Ms. Hume welcomed Barbara Schulman, Duane Dishno, Tammie Bullard, Martha Fluor, Ed Wong, and Bonnie Castrey. Ms. Castrey served on the board before Ms. Hume became superintendent.

Ms. Hume introduced her successor, Dr. Brian Dozer. Dr. Dozer has most recently served as the president of Vital Link. Through Vital Link, Dr. Dozer has collaborated with educators throughout Orange County and has relationships with Coastline ROP's district partners.

Dr. Dozer is involved in multiple CTE and workforce development committees and serves on the Board of Directors of Leadership Tomorrow. Formerly, Dr. Dozer served as the Executive Director of Webster University's Irvine campus. Before transitioning into the education sector, he spent 20 years in advertising and marketing sales with various media organizations, primarily at television stations. He holds a Doctor of Management degree from Webster

University and earned an MBA from Pepperdine University and a BA in Telecommunications from Indiana University.

Michael Vossen, the steering committee member from Newport-Mesa Unified School District, retired at the end of December. In attendance was Lisa Snowden, their Career Counseling Coordinator.

J. S. Coke and Ms. Hume met with the steering committee members to plan next year. For the first time, ROP classes will be listed on students' course selection sheets, which should greatly increase awareness of and enrollment in ROP classes. Ms. Hume publicly thanked Mr. Coke, his team, and the steering committee members for this collaborative effort.

Ms. Hume and Dr. Dozer attended the Budget workshop, hosted by OCDE, featuring Capitol Advisers. The Governor's proposed budget has an unprecedented 102 billion in Prop. 98 funding with an additional 1.5 billion earmarked for College and Career Pathways. There is little information on it but, it is for four sectors – Health, Education, Technology, and Climate-related fields. If approved, it will be administered through the California Department of Education for K-12.

Ms. Hume thanked the Board of Trustees for arranging for Dr. Dozer and her to work together the last two weeks to ensure a smooth transition. They have reviewed all aspects of the organization. She has shared information with him about the short-term career experiences with University Lab Partners and CHOC, and the Cyberforward class, so that he can continue those offerings this summer. On Monday, January 31, Ms. Hume and Dr. Dozer will meet with the new superintendent from Tustin Unified School District.

With an amended Joint Powers Agreement in place and a significant amount of grant funding, Dr. Dozer will be able to create additional opportunities for students and staff.

She stated it was a privilege working with everyone and that it was always about the people – the students, the staff, colleagues, and board members. Besides her family, providing opportunities for students and working with everyone was the greatest joy of her life.

In closing, Ms. Hume expressed her appreciation to outgoing board president Lauren Brooks for her unwavering support of CTE and Coastline ROP. The past several years were challenging, but she focused on what was best for students and the organization. Ms. Hume presented Trustee Brooks with a certificate of appreciation.

EDUCATIONAL SERVICES' REPORT

Mr. Coke shared the WASC Self-Study Report was coming together on time. After its completion, a final draft will be mailed to the board before the March board meeting for comment. It will be uploaded to the WASC portal on March 14. The visit will take place April 27-29, and the board will be included in the visit schedule.

There is a substitute teacher shortage in California, which also affects Coastline ROP. On January 3, Administrator Krista Ganga, Coordinator James Piccola, and Instructional Support Specialist Alex Perez were substituting in classes. In January, Mr. Perez, who has a full-time position, had subbed 7 out of 18 instructional days so far. Mr. Coke thanked Mr. Perez for his diligent efforts.

COVID has consumed much time on school personnel. Coastline ROP is grateful for the positive working relationship with the staff at the partnering schools and district offices.

Mr. Coke concluded his report by introducing the morning's presentation by Irvine High School Automotive Teacher Michael Campbell and three of his students who shared their experiences. In October, the Greater Irvine Chamber of Commerce recognized Mr. Campbell at their Distinguished Educator Award ceremony.

AB 361 – BROWN ACT AMENDMENT

There was no action taken.

ELECTION OF OFFICERS

It was moved by Member Barto, seconded by Member Carey, to ratify the following district representatives for leadership during 2022:

President	Lynn Davis, TUSD
Vice President	Michelle Barto, NMUSD
Clerk	Suzie Swartz, SVUSD

Motion carried 5-0.

BOARD MEETING DATE/TIME CHANGES

There was no action taken.

CONTRACT APPROVAL

It was moved by Member Swartz, seconded by Member Barto, to approve the revisions to the employment contract for the incoming superintendent, Dr. Brian Dozer. Motion carried 5-0.

REVISION TO COASTLINE ROP COMPENSATION SCHEDULE

It was moved by Member Davis, seconded by Member Barto, to approve the revised compensation schedule. Motion carried 5-0.

RECEIVING AND DELIVERY WORKER JOB DESCRIPTION

It was moved by member Swartz, seconded by Member Barto, to approve the receiving and delivery worker job description. Motion carried 5-0.

**ADMINISTRATIVE
REGULATION AR
4217.3, CLASSIFIED
PERSONNEL
LAYOFF/REHIRE**

It was moved by Member Carey, seconded by Member Swartz, to approve the revision of AR 4217.3, Classified Personnel Layoff/Rehire. Motion carried 5-0.

**CONSULTING
SERVICES**

It was moved by Member Carey, seconded by Member Swartz, to approve the consulting services agreement with retiring superintendent Carol Hume. Motion carried 5-0.

**CONSENT
CALENDAR**

It was moved by Member Swartz, seconded by Member Carey, to approve the Consent Calendar as presented. Motion carried 5-0.

- Minutes from the December 8, 2021 special Board of Trustees meeting
- Minutes from the December 13, 2021 regular Board of Trustees meeting
- Ratification of purchase order report ending December 31, 2021
- Ratification of check report ending December 31, 2021
- Ratification of field trip request for Virtual Enterprise students from Marina High School to attend the Virtual Enterprise Business Plan Competition/Trade Show in Bakersfield, Ca. January 27-28, 2022
- English language learner waiver teacher roster
- Personnel register #6-2021-2022 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- Ratification/Approval of travel and conference report
- Inventory deletion report

ADJOURNMENT

It was moved by Member Carey, seconded by Member Barto, to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 10:25 a.m.

Clerk/Secretary