

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM
REGULAR BOARD MEETING
Minutes
February 17, 2022**

The Board of Trustees of Coastline Regional Occupational Program met in regular session on February 17, 2022 in the boardroom at 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 9:01 a.m. by Lynn Davis.

Present Members

Lynn Davis
Michelle Barto
Diana Carey
Lauren Brooks
Edward Wong

Other

Brian Dozer	Ulises Garcia	Jeanne Bennett	Derek Vu
J. S. Coke	Michael Sciacca	Brian Ruff	Carson Vranek
Sesar Morfin	Kim Thomason	Kathe Hayden	
Debbie Ludwig	Grant Litfin	Brett Love	
Rocky Murray	Julia Budd	Jenna Bond	

CLOSED SESSION

There were no items to report out of closed session.

**ADOPTION OF
AGENDA**

It was moved by Member Brooks, seconded by Member Carey, to adopt the agenda as presented. Motion carried 5-0.

**SUPERINTENDENT'S
REPORT**

Dr. Brian Dozer began his report stating how honored and humbled he was to be here as Superintendent for his first Board meeting. His first month, including the first 2 ½ weeks as Superintendent, has given him a deeper understanding of ROP and its promise for students for the future. Dr. Dozer thanked the leadership, cabinet, and staff for their support and guidance; district partners for their warm welcome and encouragement; and the Board for the faith and trust placed in him.

He welcomed the new steering committee member from Newport-Mesa Unified School District: Mr. Michael Sciacca, Director, Teaching and Learning, Secondary.

Dr. Dozer introduced Kathe Hayden, Virtual Enterprise teacher at Marina High School, and four of her students, who would present their experiences to the Board later in the morning.

On February 3, Dr. Dozer and J. S. Coke attended the CAROCP 3rd quarter meeting. They received updates on the Governor's proposed budget and the Golden State Pathways Program. The proposed language would provide for this new competitive grant totaling \$1.5 billion in one-time funding earmarked for College and Career Pathways, promoting pathways in technology, healthcare, education, and climate-related fields. Additionally, there is a proposal to appropriate \$500 million in one-time funds to support dual enrollment programs. The CAROCP legislative session has been converted from in-person to a virtual program due to construction and COVID concerns in Sacramento. Lastly, Mr. Coke presented on the University of California Office of the President A-G

program and deadlines for ROPs to submit their classes for certification.

Last week the California Department of Education recommended a preliminary allocation of \$1,014,498 of the CTEIG 7A request of \$1.792 million for Coastline ROP and the five partnering districts. The State Board of Education will meet on March 9 to approve the recommendations.

On February 16, James Piccola, Coordinator, Educational Services, met with a local auto dealer group president to discuss a partnership. This could ultimately lead to many students getting real-world experience in dealer service departments.

Dr. Dozer thanked the Board of Trustees for arranging for him to work his first ten days with Mrs. Hume to ensure a smooth transition. She prepared a very thorough list and provided him with a specific digital folder with a backup for everything discussed. Dr. Dozer has met and spoken with Ms. Hume each week since her retirement and plans to continue that through the end of March.

Dr. Dozer is meeting with each district superintendent and plans to attend a board meeting for each of the districts to develop a deeper understanding of the work they are doing. Mr. Coke and Dr. Dozer will be visiting multiple campuses in March. Additionally, Dr. Dozer will be active in the Orange County CTE, workforce development, and business communities. He believes it serves Coastline ROP, the students, and educators well to display a high profile from his earliest days.

Dr. Dozer completed his report expressing his excitement about the future of Coastline ROP and the impact ROP can have on students.

EDUCATIONAL SERVICES' REPORT

On February 12, Chef Rochelle Van Der Merwe, Culinary Arts teacher at Ocean View High School in Huntington Beach, took three students to the Family, Career, and Community Leaders of America (FCCLA) competition. Isabella Jaramillo took 2nd in the Culinary Display-Breads Category Level 3 while Eli (Scarlet) McCarty placed 2nd in the Culinary Display-Appetizers Category Level 2. Both qualified for the State competition in late April in Riverside. Solomon Pool was in the top 7 of his Culinary Arts category, which had the most competitors.

Coastline ROP had more courses approved by the University of California. Construction Tech/Pre-Apprenticeship at Estancia High School, which closely aligns with local builders and the carpenters union, is approved as a G elective. Costume Design, which is part of the Huntington Beach High School Academy for the Performing Arts, will transition from a G elective this year to an art course in the F category beginning next year. This brings us to 93% of course

titles, and 96% of all ROP sections are UC approved.

On February 16, the UC held a statewide webinar training schools and ROPs on working with ROP courses. The UC asked Mr. Coke to use Coastline ROP's courses and portal images in the webinar. With the relationship-building done with the UC in the last two years, it is rewarding to see how the UC created a new category for ROPs apart from programs and institutions and gave more flexibility in creating courses. The webinar was an affirmation of the role of ROPs in supporting the mission of the University of California.

The WASC accreditation self-study is almost complete. A final draft will be mailed to the Board next week and will be a discussion item at the March board meeting for any feedback the Board wishes to provide. The next steps are to prepare for the virtual visit, including recorded and live classroom visits and stakeholder meetings.

Mr. Coke introduced Virtual Enterprise teacher Ms. Kathe Hayden and her students from Marina High School in Huntington Beach to share their recent successes.

**AB 361 – BROWN ACT
AMENDMENT**

There was no action taken.

AUDITOR'S REPORT

It was moved by Member Wong, seconded by Member Brooks, to approve acceptance of the 2020-2021 audit report and filing of the report with the appropriate agencies. Motion carried 5-0.

**BOARD MEETING
DATE/TIME CHANGES**

It was moved by Member Carey, seconded by Member Brooks, to move the Thursday, July 21, 2022 board meeting to Wednesday, July 20, 2022, and the Thursday, September 8, 2022 meeting to Tuesday, September 13, 2022. Motion carried 5-0.

**TEXTBOOK
APPROVAL**

It was moved by Member Barto, seconded by Member Brooks, to approve the new and or revised 2021-2022 textbook list as presented. Motion carried 5-0.

**2021-22 REVISED
SCHEDULE OF
CLASSES FOR ROP
SERVICES**

It was moved by Member Brooks, seconded by Member Wong, to approve the revised schedule of classes for Huntington Beach Union High School District, Irvine, Newport-Mesa, Saddleback, and Tustin Unified School districts. Motion carried 5-0.

MISSION STATEMENT

It was moved by Member Barto, seconded by Member Brooks, to reaffirm the current Mission Statement. Motion carried 5-0.

**RESOLUTION
CONSENT
CALENDAR**

It was moved by Member Barto, seconded by Member Brooks, to approve the resolution consent calendar as presented. The roll call vote follows:

Ayes: Member Davis, Barto, Carey, Brooks, and Wong

- Resolution #5/2021-2022: Authorization of Signatures: Business Functions
- Resolution #6/2021-2022: Authorization of Signatures: Bank Accounts
- Resolution #7/2021-2022: Authorization of Signatures on Electronically Printed Checks

**CONSENT
CALENDAR**

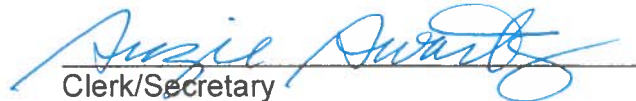
It was moved by Member Carey, seconded by Member Wong, to approve the Consent Calendar as presented. Motion carried 5-0.

- Minutes from January 28, 2022, Board of Trustees meeting
- Ratification of purchase order report ending January 31, 2022
- Ratification of check report ending January 31, 2022
- Orange County Business Council annual membership for \$5000
- Retainer agreement between Coastline ROP and the law offices of Atkinson, Andelson, Loya, Ruud & Romo, to provide legal services effective February 1, 2022
- BenefitBridge service agreement between Coastline ROP and Keenan & Associates for \$6000
- ACSA membership dues for Brian Dozer effective February 1, 2022 – June 30, 2022, for \$635.40
- Field trip request for Estancia Medical Academy students from Estancia High School to attend the annual Cal-HOSA student leadership conference in Long Beach, CA, March 24 – 27, 2022
- Ratification/Approval of travel and conference report

ADJOURNMENT

It was moved by Member Brooks, seconded by Member Wong, to adjourn the meeting. Motion carried 5-0.

The meeting adjourned at 10:20 a.m.


Clerk/Secretary