

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM
REGULAR BOARD MEETING
Minutes
March 9, 2022**

The Board of Trustees of Coastline Regional Occupational Program met in regular session on March 9, 2022, in the boardroom at 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 9:04 a.m. by Lynn Davis.

Present Members

Lynn Davis
Michelle Barto
Diana Carey
Suzie Swartz
Lauren Brooks

Other

Brian Dozer	Michael Sciacca	James Piccola	Layah Salazar
J. S. Coke	Kim Thomason	Siteria Edwards	Noa Elkayam
Sesar Morfin	Grant Litfin	Krista Ganga	
Debbie Ludwig	Jeanne Bennett	Chris Thiessen	
Ulises Garcia	Julia Budd	Daniel Callihan	

CLOSED SESSION

There were no items to report out of the closed session.

**ADOPTION OF
AGENDA**

It was moved by Member Swartz, seconded by Member Barto, to adopt the agenda as presented. Motion carried 5-0.

**SUPERINTENDENT'S
REPORT**

Brian Dozer began his report by stating he continues to feel honored to be the Superintendent of such a fine organization. Every day he finds a few more pieces of the puzzle snap into place and sees more of the complete picture of the important work being done. He continues to be thankful for the incredible support provided by the ROP staff.

WASC preparation and planning are almost complete. Final edits on the WASC self-study survey are being made, and it will be submitted on Monday, March 14. The virtual visits scheduled on April 27-29 are being finalized. Dr. Dozer recognized and thanked J. S. Coke, Director of Educational Services, for all his hard work leading the efforts on this.

Last week, the California Department of Education revised the recommended amounts of the CTEIG 7A grant requests for most applicants. The amount for Coastline ROP and the five partnering districts was reduced slightly to \$994,000. This is a decrease of \$20,000. The State Board of Education is meeting today to approve the recommendations.

Mr. Coke, Julia Budd, K12 Pathway Coordinator, and Dr. Dozer attended the Educating for Careers conference from February 27 through March 1. The keynotes were exceptional, and collectively they attended about 20 different sessions on topics ranging from engaging middle school students to work-based learning, marketing to social capital, and a state of the state of funding overview. They returned with many ideas and will be using those and the new relationships they established to build new opportunities for students.

Dr. Dozer has met in person with each of the district superintendents. His key takeaway from those meetings is just how dedicated to students they are. This week Dr. Dozer has begun attending Board of Trustee meetings for each district. On March 7, Dr. Dozer spoke at Tustin's Board Meeting. He will wrap those up by the end of April. Once the WASC self-study has been submitted, Mr. Coke and Dr. Dozer will begin conducting site visits and meetings with steering committee members. Ms. Budd and Dr. Dozer will be scheduling meetings with the CTE Deans of each of the local community colleges to discuss increased collaboration.

This year, the annual CAROCP meeting and legislative visits trip to Sacramento originally converted to virtual again due to construction and COVID concerns. However, it may be getting pushed back to May 9 in person in Sacramento. We are currently reaching out to the legislators whose meetings had been scheduled on March 22 to determine if the meetings can be moved to May 9. Dr. Dozer will report back on those at the April board meeting.

Mr. Coke and Dr. Dozer have had several calls with the CEO Leadership Alliance on potential learning opportunities for students. They expect at least two and potentially four opportunities starting this summer in AI, cloud computing, and health sciences with them and companies such as Intel, Ingram Micro, Amazon, and Edwards Lifesciences. Additionally, they expect to execute the affiliation agreement with Cyberforward for another course this summer.

Lastly, a marketing and social media task force has launched. The first step is to map out a timeline of activity for the next year to address items such as a social media calendar, conducting marketing needs assessments internally and with the districts, development of a strategic marketing plan, hiring a marketing contractor for website and social media development, and a potential logo competition for students. This will be a key piece of efforts to raise awareness of Coastline ROP, the great work being done, and CTE in general with three targets: students, parents, and businesses.

Dr. Dozer thanked the Board of Trustees for the faith placed in him. He is excited about the future of Coastline ROP and its impact on students.

EDUCATIONAL SERVICES' REPORT

On February 24, Suzanne Williamson's digital media arts students from Mission Viejo High School were the first high school group to be hosted on a field trip to Volcom's design headquarters in Costa Mesa. They learned about internship opportunities and met the global design director while watching designers at work. Their design director reviewed student work and provided feedback. Congratulations to Shay Patel, Thomas Eldridge, Aden Verona, Alex Baugh, and Elizabeth Nembhard for being recognized for their designs by the Volcom Design Team.

Last summer, Coastline ROP offered a cybersecurity class called CyberForward in partnership with CisoShare. Six ROP students who participated in that class last summer are now interning with CisoShare: They are:

- Marcos Negrete- Estancia
- Andrew Taylor- Ocean View
- Haley Bae- Ocean View
- Aleksei Sushko- Trabuco Hills
- Michael Collins- Trabuco Hills
- Anthony Tran- Fountain Valley

The Medical Nursing Careers Internship students returned to Hoag Hospital this week for the first time in two years for their internship rotations. Their teacher, Dr. Azita Ghaderifard, who is also the school nurse at University High School in Irvine, is excited to be their mentor.

Mr. Coke introduced Mr. Chris Thiessen and his video production students from Trabuco Hills High School, Daniel Callihan, Layah Salazar, and Noa Elkayam, who shared their experiences with the Board.

**AB 361 – BROWN ACT
AMENDMENT**

There was no action taken.

**BOARD MEETING
DATE/TIME CHANGES**

There was no action taken.

**SECOND INTERIM
BUDGET**

It was moved by Member Brooks, seconded by Member Swartz, to approve a positive certification for the second interim budget, as presented, with appropriate criteria and standards. Motion carried 5-0.

**NEW COURSE
APPROVAL**

It was moved by Member Swartz, seconded by Member Brooks, to approve a new course outline for Body Systems and Disorders. Motion carried 5-0.

**RESOLUTION
CONSENT
CALENDAR**

It was moved by Member Swartz, seconded by Member Brooks, to approve the resolution consent calendar as presented. The roll call vote follows:

Ayes: Member Davis, Barto, Swartz, Carey, and Brooks

- Resolution #8/2021-2022: Budget Adjustment
- Resolution #9/2021-2022: Budget Transfer

**CONSENT
CALENDAR**

It was moved by Member Brooks, seconded by Member Carey, to approve the Consent Calendar as presented. Motion carried 5-0.

- Minutes from the February 17, 2022, Board of Trustees meeting
- Ratification of purchase order report ending February 28, 2022
- Ratification of check report ending February 28, 2022
- Agreement for audit services with Christy White, Inc.
- Labor Market Study Independent Contractor Agreement
- Renewal invoice for Crisis Go, Inc.
- Field trip request for Culinary Arts students from Newport Harbor High School to attend the California Restaurant Association ProStart Cup Culinary Arts Competition in Long Beach, CA, March 6 – March 8, 2022
- Field trip request for Baking & Pastry, Culinary Arts students from Newport Harbor High School to attend the FCCLA State Leadership Conference and Competition in Riverside, CA, April 23 – April 26, 2022
- Internship Sites
- Pitney Bowes lease renewal agreement

ADJOURNMENT

It was moved by Member Davis, seconded by Member Brooks, to adjourn the meeting. Motion carried 5-0.

The meeting adjourned at 11:15 a.m.


Clerk/Secretary