

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584, www.coastlinerop.net

BOARD OF TRUSTEES

AGENDA

Thursday, December 8, 2011

10:00 a.m. Closed Session

10:15 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. **ROLL CALL:** Sharon Wallin, President _____
- Tammie Bullard, Vice President _____
- Martha Fluor, Clerk _____
- Dennis Walsh, Member _____
- Brian Garland, Member _____

- Coastline ROP: Darlene Le Fort, Superintendent _____
- Carol Hume, Assistant Superintendent _____
- Lynn Simmons, Director, Business Services _____

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. CLOSED SESSION

- A. Public Employee Appointment/Discipline/Dismissal/Release (Government Code 54957)

6. RECONVENE IN OPEN SESSION

- A. Reporting out of Closed Session

Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

- 7. Presentation by Julie Elizondo, Deputy Director, Orange County Workforce Investment Board

8. **ENROLLMENT/ADA REPORT** for July 1, 2011 through November 12, 2011
DISTRICT ENROLLMENT REPORT FOR 2010-11
9. **SUPERINTENDENT'S REPORT**
10. **INSTRUCTIONAL/STUDENT SERVICES UPDATE** – Presentation by Jackie Peters, Visual Imagery instructor at Beckman High School
11. **BUSINESS SERVICES UPDATE**

DISCUSSION/ACTION ITEMS

12. **Election of Officers** – In keeping with the rotation schedule established for the election of Board officers, it is recommended that the Board approve the following slate of officers for leadership during 2012: **Discussion/Action**

President	TUSD
Vice President	NMUSD
Clerk	SVUSD

Motion by _____ Seconded by _____ Vote _____

13. **Schedule of Meetings** **Discussion/Action**
Recommend the Board set the date, place and time for the January 2012 meeting, with the remainder of the meetings for 2012 to be determined at the January Board meeting.

Motion by _____ Seconded by _____ Vote _____

14. **2011-12 Interagency Agreements for ROP Services** **Discussion/Action**
Recommend the Board approve as presented the General and Specific Interagency Agreements with Saddleback Valley USD for district use of ROP Services.

Motion by _____ Seconded by _____ Vote _____

15. **Auditor's Report** – Recommend the Board approve acceptance of the 2010-11 audit report, and filing of the report with the appropriate agencies. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____

16. **First Interim Budget Certification** **Discussion/Action**
Recommend the Board approve, as presented, certification for the first interim budget with appropriate standards and criteria.

Motion by _____ Seconded by _____ Vote _____

17. **Quarterly Report of District Investments** **Discussion**
Government Code 53646

18. **MEMORANDUM OF UNDERSTANDING** **Discussion/Action**
Recommend the Board approve a Memorandum of Understanding between Coastline ROP and Creative Career Management.

Motion by _____ Seconded by _____ Vote _____

19. **BOARD POLICY REVISION – First reading of** **Discussion/Action**
revised board policy series 0000 *Philosophy*.

Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 20. Minutes of the regular meeting of October 13, 2011
- 21. Ratification of Purchase Order Report ending October 31, 2011
- 22. Ratification of Purchase Order Report ending November 30, 2011
- 23. Ratification of Check Report ending October 31, 2011
- 24. Ratification of Check Report ending November 30, 2011
- 25. Income Agreement No. 37531, with the Orange County Department of Education, in the amount of \$111
- 26. Personnel Register # 4-11-12 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 27. Travel and Conference Report
- 28. New Internship Sites

Motion by _____ Seconded by _____ Vote _____

29. **NEW BUSINESS**

30. **ADJOURNMENT**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)