

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**  
Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

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**BOARD OF TRUSTEES**

**Thursday, March 15, 2012**

**10:00 a.m. Closed Session**

**10:20 a.m. Open Session**

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PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Tammie Bullard, President	_____
Martha Fluor, Vice President	_____
Dennis Walsh, Clerk	_____
Brian Garland, Member	_____
Sharon Wallin, Member	_____

Coastline ROP:

Darlene Le Fort, Superintendent	_____
Carol Hume, Assistant Superintendent	_____
Lynn Simmons, Director, Business Services	_____

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.**

**6. CLOSED SESSION**

**Discussion/Action**

A. Midyear Progress Report, Superintendent's Evaluation

**7. RECONVENE IN OPEN SESSION**

A. Reporting out of Closed Session

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

8. **Public Communications to the Board** - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

**INFORMATION ITEMS**

9. **ENROLLMENT/ADA REPORT**  
Covering the period from July 1, 2011 through February 17, 2012
10. **SUPERINTENDENT’S REPORT**
11. **INSTRUCTIONAL/STUDENT SERVICES UPDATE**  
Presentation by Craig Hammond, Instructor of Coastline ROP’s hybrid, online EMR course.
12. **BUSINESS SERVICES UPDATE**  
Quarterly Report of Investment Performance

**DISCUSSION/ACTION ITEMS**

13. **Board Meeting Date/Time Changes** **Discussion/Action**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
14. **Second Interim Budget** **Discussion/Action**  
Recommend the Board approve a positive certification for the second interim budget, as presented, with appropriate standards and criteria.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
15. **Resolution** - Recommend the Board adopt a resolution for a budget adjustment. **Discussion/Action**  
Roll Call Vote  
Mrs. Bullard \_\_\_\_\_  
Mrs. Fluor \_\_\_\_\_  
Mr. Walsh \_\_\_\_\_  
Mr. Garland \_\_\_\_\_  
Mrs. Wallin \_\_\_\_\_  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
16. **Resolution** - Recommend the Board adopt a resolution to transfer funds. **Discussion/Action**  
Roll Call Vote  
Mrs. Bullard \_\_\_\_\_  
Mrs. Fluor \_\_\_\_\_  
Mr. Walsh \_\_\_\_\_  
Mr. Garland \_\_\_\_\_  
Mrs. Wallin \_\_\_\_\_  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**17. Resolution - Recommend the Board adopt a resolution for signature authorizations for business functions.** **Discussion/Action**

Roll Call Vote	Mrs. Bullard	_____
	Mrs. Fluor	_____
	Mr. Walsh	_____
	Mr. Garland	_____
	Mrs. Wallin	_____

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**18. Resolution – Recommend the board adopt a resolution for the Reduction of Salary or Work Year of Certificated Management Personnel (Education Code § 44951).** **Discussion/Action**

Roll Call Vote	Mrs. Bullard	_____
	Mrs. Fluor	_____
	Mr. Walsh	_____
	Mr. Garland	_____
	Mrs. Wallin	_____

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**19. Resolution - Recommend the Board adopt a resolution in opposition to the School Finance Reform Proposal** **Discussion/Action**

Roll Call Vote	Mrs. Bullard	_____
	Mrs. Fluor	_____
	Mr. Walsh	_____
	Mr. Garland	_____
	Mrs. Wallin	_____

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**20. Board Policy Revision – First reading of revised Board Policies from the 4000 *Personnel* series.** **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**21. Revised Cosmetology Contracts** **Discussion/Action**  
Recommend the Board approve the revised Cosmetology contracts with Athena School of Beauty and the Career Academy of Beauty.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 22. Minutes of the regular meeting of January 19, 2012
- 23. Ratification of Purchase Order Report ending January 31, 2012
- 24. Ratification of Purchase Order Report ending February 29, 2012
- 25. Ratification of Check Report ending January 31, 2012
- 26. Ratification of Check Report ending February 29, 2012
- 27. Personnel Register #6-11-12 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 28. Field trip request for Mike Sciacca’s Virtual Enterprise students to attend the Virtual Enterprise Trade Fair in New York City, leaving March 24 and returning on April 2, 2012
- 29. Ratification of a 36 month contract with Time Warner Cable for BCF Fiber Metro E Intrastate in the amount of \$1,500
- 30. Approval for payment of back wages for substitute teacher for the period of September 1 through October 13, 2010, in the amount of \$1,538.11 per Government Code 911.2
- 31. Equipment Deletion Report
- 32. Travel and Conference Report
- 33. New Internship Sites

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**34. NEW BUSINESS**

**Information**

**35. ADJOURNMENT**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8 a.m. to 4:30 p.m.)