

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584, www.coastlinerop.net

**BOARD OF TRUSTEES**

**AGENDA**

**Thursday, April 18, 2013**

**9:00 a.m. Closed Session**

**9:15 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL:**
- |                                  |       |
|----------------------------------|-------|
| Martha Fluor, President          | _____ |
| Dolores Winchell, Vice President | _____ |
| Bonnie Castrey, Clerk            | _____ |
| Tammie Bullard, Member           | _____ |
| Sharon Wallin, Member            | _____ |

- Coastline ROP:
- |   |       |
|---|-------|
| Darlene Le Fort, Superintendent           | _____ |
| Carol Hume, Assistant Superintendent      | _____ |
| Lynn Simmons, Director, Business Services | _____ |

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. CLOSED SESSION**

**Discussion/Action**

- A. Progress Report, Superintendent’s Evaluation

**6. RECONVENE IN OPEN SESSION**

- A. Reporting out of Closed Session

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**INFORMATION ITEMS**

**7. SUPERINTENDENT’S REPORT**

**8. ENROLLMENT & ADA REPORTS/FOLLOW-UP STUDY**

9. **INSTRUCTIONAL/STUDENT SERVICES UPDATE** – Presentation by Joel Silva, Instructor, Dental Assistant Chairside and Radiology Internship

10. **BUSINESS SERVICES REPORT**

**DISCUSSION/ACTION ITEMS**

11. **Resolution** – Recommend the Board approve a Resolution to Budget Revenue. **Discussion/Action**

Roll Call Vote:

Mrs. Fluor \_\_\_\_\_  
Mrs. Winchell \_\_\_\_\_  
Mrs. Castrey \_\_\_\_\_  
Mrs. Bullard \_\_\_\_\_  
Mrs. Wallin \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

12. **Resolution** – Recommend the Board approve a Resolution for a Budget Transfer. **Discussion/Action**

Roll Call Vote:

Mrs. Fluor \_\_\_\_\_  
Mrs. Winchell \_\_\_\_\_  
Mrs. Castrey \_\_\_\_\_  
Mrs. Bullard \_\_\_\_\_  
Mrs. Wallin \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

13. **Resolution** – Recommend the Board approve a Resolution to Budget Revenue. **Discussion/Action**

Roll Call Vote:

Mrs. Fluor \_\_\_\_\_  
Mrs. Winchell \_\_\_\_\_  
Mrs. Castrey \_\_\_\_\_  
Mrs. Bullard \_\_\_\_\_  
Mrs. Wallin \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14. **2012-13 Interagency Agreements for ROP Services** **Discussion/Action**  
Recommend the Board approve as presented the revised Specific Interagency Agreements with Saddleback Valley USD for district use of ROP Services.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

15. **BOARD POLICY REVISION** – First reading of revised **Discussion/Action**  
BP/AR 1312.3 *Uniform Complaint Procedures*, and  
BP 3260 *Fees and Charges*.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

16. **New Business** **Discussion**

**CONSENT CALENDAR** **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 17. Minutes of the regular meeting of March 14, 2013
- 18. Ratification of Purchase Order Report ending March 31, 2013
- 19. Ratification of Check Report ending March 31, 2013
- 20. Personnel Register # 7-12-13 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 21. Field trip authorization for Culinary Arts students from NHHS to attend the FHA-HERO State Leadership Meeting in Ontario on April 20 through April 24
- 22. CASBO membership for Lynn Simmons for June 1, 2013 through May 31, 2014, in the amount of \$432.
- 23. Retainer agreement for legal services for the 2013-2014 school year with Margaret A. Chidester & Associates.
- 24. Travel and Conference Report
- 25. New Internship Sites

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

26. **Adjournment**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in the Board Meeting should contact the Superintendent or designee in writing at the above address or by facsimile at (714) 557-6812. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.