

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES**

**Wednesday, August 20, 2015**

- 9:00 a.m. Closed Session**
- 9:30 a.m. Special Meeting/Study Session**
- 9:50 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL:**
- Tammie Bullard, President \_\_\_\_\_
  - Lauren Brooks, Vice President \_\_\_\_\_
  - Martha Fluor, Clerk \_\_\_\_\_
  - Susan Henry, Member \_\_\_\_\_
  - Suzie Swartz, Member \_\_\_\_\_

- Coastline ROP:
- Carol Hume, Superintendent \_\_\_\_\_
  - Lynn Simmons, Chief Business Official \_\_\_\_\_
  - Lisa Snowden, Director of Curriculum, Instruction and Accountability \_\_\_\_\_

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.**

**6. CLOSED SESSION Discussion/Action**

A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

**7. RECONVENE IN OPEN SESSION**

A. Reporting out of Closed Session

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

8. **STUDY SESSION: Coastline ROP 2015-16 Priorities** Discussion/Action  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**INFORMATION ITEMS**

9. **SUPERINTENDENT'S REPORT – Carol Hume**  
10. **INSTRUCTIONAL SERVICES UPDATE– Lisa Snowden**  
11. **BUSINESS SERVICES UPDATE – Lynn Simmons**

**DISCUSSION/ACTION ITEMS**

12. **Board Meeting Date/Time Changes** Discussion/Action  
Recommend the Board discuss December meeting date.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
13. **Quarterly Report of District Investment Performance and Annual Policy Review** Discussion  
Government Code § 53646
14. **2014-15 Unaudited Actuals Report – Recommend the Board** Discussion/Action  
approve the Unaudited Actuals Financial Report for 2014-15, and approve filing the report with the Orange County Department of Education.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
15. **2015-16 Interagency Agreements for District Services – Recommend the Board approve the** Discussion/Action  
Interagency Agreements and attached summaries as presented.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
16. **2015-16 Interagency Agreements for ROP Services – Recommend the Board approve** Discussion/Action  
as presented specific/reverse Interagency Agreements with Huntington Beach Union High School District, Irvine USD, Saddleback Valley USD and Tustin USD for district use of ROP services.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**17. Mission Statement** – Recommend the Board review the Coastline ROP Mission Statement. **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**18. Modification of Contract** **Discussion/Action**  
Recommend the Board approve a one-year extension to the contract for Lynn Simmons, Chief Business Official

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**RESOLUTION CONSENT CALENDAR** **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar

**19. Resolution** – Recommend the Board approve a Resolution for a Budget Adjustment. **Discussion/Action**

Motion made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Votes:

Mrs. Bullard \_\_\_\_\_

Mrs. Brooks \_\_\_\_\_

Mrs. Fluor \_\_\_\_\_

Mrs. Henry \_\_\_\_\_

Mrs. Swartz \_\_\_\_\_

**CONSENT CALENDAR** **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 20.** Minutes from the June 18, 2015 Board of Trustees meeting
- 21.** Ratification of Purchase Order Report ending June 30, 2015
- 22.** Ratification of Purchase Order Report ending July 31, 2015
- 23.** Ratification of Check Report ending June 30, 2015
- 24.** Ratification of Check Report ending July 31, 2015
- 25.** Personnel Register #1-15-16 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 26.** Memorandum of Understand between Colton-Redlands-Yucaipa ROP and Coastline ROP regarding participation in the CTE TEACH site project with the term from July 1, 2015 through June 30, 2016
- 27.** Ratification of agreement between N. Harris Computer Corporation and Coastline ROP for software license, implementation, maintenance and support beginning July 27, 2015 in the amount of \$32,187

28. Presidio Site 2015-16 Lease Agreement for July 1, 2014 through June 2017 with Newport Mesa USD, amendment No. 9, in the amount of \$147,958.21 to be paid annually, subject to CPI-U increases and \$7,005.90 for annual maintenance and landscaping costs
29. Agreement with California School Boards Association for Gamut Online Board Policy services for 2015-16 in the amount of \$2,140
30. WASC Accreditation annual installment of accreditation costs for 2015-16 in the amount of \$870
31. Annual membership with the California School Boards Association and Education Legal Alliance for 2015-16 in the amount of \$1,407
32. Annual ACSA membership dues for Carol Hume for 2015-16 in the amount of \$730
33. Annual membership with the Orange County School Boards Association for 2015-16 in the amount of \$125
34. Annual membership with the Orange County Superintendents' Organization for 2015-16 in the amount of \$300
35. Gift Register
36. Inventory Deletion Report
37. Travel and Conference Report
38. New Internship Sites
39. 2015-16 Vendor Agreement for Services

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

## **NEW BUSINESS**

## **Information**

**Next Scheduled Meeting: September 17, 2015**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)