

BOARD OF TRUSTEES

Thursday, February 16, 2017
9:00 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- | | |
|------------------------------|-------|
| Lauren Brooks, President | _____ |
| Martha Fluor, Vice President | _____ |
| Amanda Morrell, Clerk | _____ |
| Tammie Bullard, Member | _____ |
| Kathleen Iverson, Member | _____ |

Coastline ROP: Carol Hume, Superintendent
Lynn Simmons, Chief Business Official
J.S. Coke, Director of Curriculum, Instruction and Accountability

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

INFORMATION ITEMS

- 5. SUPERINTENDENT’S REPORT – Carol Hume**
- 6. INSTRUCTIONAL SERVICES REPORT – J.S. Coke**
- 7. STUDENT SERVICES REPORT – Anna MacDonald**
- 8. BUSINESS SERVICES REPORT – Lynn Simmons**

DISCUSSION/ACTION ITEMS

- 9. Board Meeting Date/Time Changes** **Discussion/Action**
Motion by _____ Seconded by _____ Vote _____
- 10. 2017 Pre-Meeting Schedule** **Discussion/Action**
Recommend the Board determine attendance at the pre-meetings of the Coastline ROP Board of Trustees.
Motion by _____ Seconded by _____ Vote _____
- 11. Approval of Master Textbook Inventory** **Discussion/Action**
Recommend the Board approve the updated 2016-17 Master Textbook Inventory as presented.
Motion by _____ Seconded by _____ Vote _____
- 12. Mission Statement** **Discussion/Action**
Recommend the Board approve and reaffirm the current Coastline ROP Mission Statement approved on August 20, 2015.
Motion by _____ Seconded by _____ Vote _____
- 13. Quarterly Report of Investment Performance** **Discussion**
- 14. 2016-17 Interagency Agreements for District Services** **Discussion/Action**
Recommend the Board approve as presented the revised Interagency Agreements with Saddleback Valley and Irvine USD for ROP use of District services.
Motion by _____ Seconded by _____ Vote _____
- 15. Career Technical Education Funding Initiative** **Discussion/Action**
Recommend the Board approve the Letter of Agreement to participate in the Career Technical Education Funding Initiative.
Motion by _____ Seconded by _____ Vote _____
- 16. Board Package Distribution Options** **Discussion/Action**
Recommend the board determine its preferred method of agenda distribution.
Motion by _____ Seconded by _____ Vote _____
- 17. Annual Organizational Meetings and Bylaws** **Discussion/Action**
Recommend the Board review the updated bylaw and approve as presented barring any revisions.
Motion by _____ Seconded by _____ Vote _____

- 18. Resilient Proposal** **Discussion/Action**
Recommend the Board approve as presented the proposal from Resilient Communications to upgrade the ROP's current VoIP phone system.

Motion by _____ Seconded by _____ Vote _____

- 19. New Course Approval** **Discussion/Action**
Recommend the Board approve a new course outline for Culinary Arts, Culinary Arts – Advanced, and Construction Technology Pre-Apprenticeship.

Motion by _____ Seconded by _____ Vote _____

RESOLUTION CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 20. Resolution # 7/2016-2017 Authorization for Signatures**

Motion by _____

Seconded by _____

Votes:

Mrs. Brooks _____

Mrs. Fluor _____

Mrs. Morrell _____

Mrs. Bullard _____

Mrs. Iverson _____

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 21.** Minutes from the December 15, 2016 Board of Trustees meeting
- 22.** Ratification of Purchase Order Report ending December 31, 2016
- 23.** Ratification of Purchase Order Report ending January 31, 2017
- 24.** Ratification of Check Report ending December 31, 2016
- 25.** Ratification of Check Report ending January 31, 2017
- 26.** Travel and Conference Report
- 27.** Inventory Deletion Report
- 28.** Personnel Register #5 – 2016-2017 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)

- 29. Field trip requests for Virtual Enterprise students from Mission Viejo High School, Marina High School, and University High School to attend the Virtual Enterprises International Trade Show in Oakland, March 25-27, 2017 and a field trip request for Estancia Medical Academy Students to attend HOSA SLC in Sacramento, March 15-19, 2017
- 30. New Internship Sites
- 31. Contract for auditing services with Vavrinek, Trine, Day & Co., LLP, for fiscal years 2016-17, 2017-18, and 2018-19.
- 32. Agreement for services with Republic Services for trash & recycling services, 7/1/16 – 6/30/17.
- 33. Agreement with Pitney Bowes for postage meter lease, sixty months from date of acceptance
- 34. SchoolsFirst Third Party Administrator Appointment Notice
- 35. Annual EdJoin Service Agreement with the Center for Education Development and Research/San Joaquin County Office of Education

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: March 16, 2017

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)