

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES**

**Thursday, March 15, 2018**

**9:00 a.m. Closed Session**

**9:40 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

*Meetings are recorded for use in the official minutes.*

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL:** Martha Fluor, President \_\_\_\_\_
- Edward Wong, Vice President \_\_\_\_\_
- Tammie Bullard, Clerk \_\_\_\_\_
- Kathleen Iverson, Member \_\_\_\_\_
- Lauren Brooks, Member \_\_\_\_\_

Coastline ROP: Carol Hume, Superintendent  
Lynn Simmons, Chief Business Official  
J.S. Coke, Director of Educational Services

**4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.**

**6. CLOSED SESSION DISCUSSION/ACTION**

- A. Public Employee Evaluation: Superintendent, Midyear Evaluation (pursuant to Government Code §54957)
- B. Public Employee Evaluation: Chief Business Official (Government Code §54957)
- C. Public Employee Evaluation: Director of Educational Services (Government Code §54957)
- D. Salary Increase for Unrepresented Employees
- E. Public Employee Employment/Discipline/Dismissal/Release (Government Code §54957)

**7. RECONVENE IN OPEN SESSION**

- A. Reporting out of closed session

**INFORMATION ITEMS**

- 8. **SUPERINTENDENT’S REPORT – Carol Hume**
- 9. **EDUCATIONAL SERVICES UPDATE – J.S. Coke**

**DISCUSSION/ACTION ITEMS**

- 10. **Board Meeting Date/Time Changes** **Discussion/Action**  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_
- 11. **Second Interim Budget** **Discussion/Action**  
Recommend the Board approve a positive certification for the second interim budget, as presented, with appropriate criteria and standards.  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_
- 12. **Approval of Revision to Coastline ROP Compensation System -** Recommend the Board approve the revised Compensation System as presented. **Discussion/Action**  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_
- 13. **Salary Increase** **Discussion/Action**  
Discussion and action to increase the salaries of unrepresented employees.  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_
- 14. **Contract Approval – Approval of the amendment to the employment contract for the Superintendent.** **Discussion/Action**  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_
- 15. **Contract Approval – Approval of the amendment to the employment contract for the Chief Business Official.** **Discussion/Action**  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_
- 16. **Contract Approval – Approval of the amendment to the employment contract for the Director of Educational Services.** **Discussion/Action**  
Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_

**RESOLUTION CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 17. Resolution # 9/2017-2018 to Budget Adjustment
- 18. Resolution # 10/2017-2018 for Budget Transfer

Motion by \_\_\_\_\_  
 Seconded by \_\_\_\_\_

Votes:  
 Member Fluor \_\_\_\_\_  
 Member Wong \_\_\_\_\_  
 Member Bullard \_\_\_\_\_  
 Member Iverson \_\_\_\_\_  
 Member Brooks \_\_\_\_\_

**CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 19. Minutes from the February 15, 2018 Board of Trustees meeting
- 20. Ratification of Purchase Order Report ending February 28, 2018
- 21. Ratification of Check Report ending February 28, 2018
- 22. Travel and Conference Report
- 23. Personnel Register #7-17-18 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 24. Inventory Deletion Report
- 25. Annual EdJoin Service Agreement with the Center for Education Development and Research/San Joaquin County Office of Education

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**NEW BUSINESS**

**Information**

**ADJOURNMENT**

**Next Scheduled Meeting: April 19, 2018**