

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES**  
**Thursday, April 16, 2020**  
**9:00 a.m. Open Session**

**NOTICE OF REGULAR MEETING VIA TELECONFERENCE**

By Executive Order N-29-20 and Government Code §54953, issued March 17, 2020, the Coastline ROP Board meeting will be available via teleconference. The boardroom will not be open to the public. If you wish to view the Open Session of the meeting via teleconference, you must contact Debbie Ludwig at [dludwig@coastlinerop.net](mailto:dludwig@coastlinerop.net). Please provide your name and email address; a link, password, and instructions will be sent to you.

**ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD -**

Public comment may be submitted prior to the meeting via electronic submissions no later than Thursday, April 16, 2020 by 8:00 a.m. via the following links:

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

*Meetings are recorded for use in the official minutes.*

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. ROLL CALL:**

Duane Dishno, President \_\_\_\_\_  
Tammie Bullard, Vice President \_\_\_\_\_  
Lauren Brooks, Clerk \_\_\_\_\_  
Martha Fluor, Member \_\_\_\_\_  
Barbara Schulman, Member \_\_\_\_\_

Coastline ROP: Carol Hume, Superintendent  
J.S. Coke, Director of Educational Services  
Sesar Morfin, Director of Business Services

**3. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**4. PLEDGE OF ALLEGIANCE**

**INFORMATION ITEMS**

**5. SUPERINTENDENT’S REPORT – Carol Hume**

**6. EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

**DISCUSSION/ACTION ITEMS**

**7. Board Meeting Date/Time Changes Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**8. Strong Workforce Program K12 Pathway Coordinator Sub-Agreement Discussion/Action**

Recommend the Board approve the Grant Sub-Agreement between Rancho Santiago Community College District and Coastline ROP for the Strong Workforce K12 Pathway Coordinator.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**RESOLUTION CONSENT CALENDAR Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

**9. Resolution #8/2019-2020 – Authorizing the Superintendent to Take Any and All Necessary Actions to Prepare and Respond Effectively to the Novel Coronavirus (COVID-19)**

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Votes:  
Member Dishno \_\_\_\_\_  
Member Bullard \_\_\_\_\_  
Member Brooks \_\_\_\_\_  
Member Fluor \_\_\_\_\_  
Member Schulman \_\_\_\_\_

**CONSENT CALENDAR Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 10. Minutes from the March 12, 2020 Board of Trustees meeting**
- 11. Ratification of Purchase Order Report ending March 31, 2020**
- 12. Ratification of Check Report ending March 31, 2020**
- 13. Inventory Deletion Report**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**NEW BUSINESS**

**Information**

**ADJOURNMENT**

**Next Scheduled Meeting: May 14, 2020**

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)