

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Wednesday, June 17, 2020
9:00 a.m. Closed Session
9:30 a.m. Open Session

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the June 17, 2020 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Wednesday, June 17, 2020.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD -

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Wednesday, June 17, 2020 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. ROLL CALL:

- Duane Dishno, President _____
- Tammie Bullard, Vice President _____
- Lauren Brooks, Clerk _____
- Martha Fluor, Member _____
- Barbara Schulman, Member _____

Coastline ROP:

- Carol Hume, Superintendent
- J.S. Coke, Director of Educational Services
- Sesar Morfin, Director of Business Services

3. **ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.
5. **CLOSED SESSION** **Discussion/Action**
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)
6. **RECONVENE IN OPEN SESSION**
A. Reporting out of closed session
7. **PLEDGE OF ALLEGIANCE**

INFORMATION ITEMS

8. **SUPERINTENDENT'S REPORT – Carol Hume**
9. **EDUCATIONAL SERVICES' REPORT – J.S. Coke**
Presentation by Dr. Brian Dozer, Vital Link OC

DISCUSSION/ACTION ITEMS

10. **Public Hearing – 2020-2021 Proposed Budget**
11. **2020-21 Proposed Budget** – Recommend the Board **Discussion/Action**
approve the budget for the 2020-2021 fiscal period with estimated actuals for 2019-2020.
Motion by _____
Seconded by _____
Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____
12. **Board Meeting Date/Time Changes** **Discussion/Action**
Motion by _____

Seconded by _____
Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

13. **2020-2021 School Calendar** – Recommend the Board approve the 2020-2021 school calendar as presented.

Discussion/Action

Motion by _____
Seconded by _____
Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

14. **BP/AR 4118, Dismissal/Suspension/Disciplinary Action (Certificated Personnel)** - Recommend the Board approve the revision of BP/AR 4118.

Discussion/Action

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

15. **K12 Strong Workforce Pathway Coordinator Amendment to Year 1 Sub-Agreement** – Recommend the Board approve the amendment to year 1 sub-agreement with Rancho Santiago Community College District.

Discussion/Action

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

**16. K12 Strong Workforce Pathway Coordinator
Sub-Agreement for Year 2 –**

Discussion/Action

Recommend the Board approve the sub-agreement for year 2 with Rancho Santiago Community College District.

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

**17. K12 Strong Workforce Program Pathway
Improvement Funds Sub-Agreement –**

Discussion/Action

Recommend the Board approve the K12 Strong Workforce Program Pathway Improvement Funds sub-agreement with Rancho Community College District.

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 18.** [Resolution #8/2019-2020](#) to Budget Adjustment
- 19.** [Resolution #9/2019-2020](#) for Budget Transfer
- 20.** [Resolution #10/2019-2020](#) Authorization to Close Bank Accounts and Business Credit Card with Bank of America
- 21.** [Resolution #11/2019-2020](#) Authorization to Open Bank Accounts and Business Credit Card with Farmers and Merchant Bank

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 22. [Minutes from the May 14, 2020 Board of Trustees meeting](#)
- 23. [Ratification of Purchase Order Report ending May 31, 2020](#)
- 24. [Ratification of Check Report May 31, 2020](#)
- 25. [Personnel Register #8-19-20](#) (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 26. [Retainer agreement between Coastline ROP and the Law Offices of Margaret A. Chidester & Associates to provide legal services effective July 1, 2020](#)
- 27. [2020-21 Vendor agreements for services](#)
- 28. [Authorization for the Superintendent to approve 2019-20 travel/conference](#) for board members, administration, and staff
- 29. [Inventory Deletion Report](#)
- 30. [Gift Register](#)
- 31. [Presidio Elementary School Site Lease Agreement](#) between the Newport-Mesa Unified School District and Coastline ROP

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: July 16, 2020

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)