

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Thursday, September 10, 2020
9:00 a.m. Closed Session
9:30 a.m. Open Session

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the September 10, 2020 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, September 10, 2020.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD -

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, September 10, 2020 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:** Duane Dishno, President _____
- Tammie Bullard, Vice President _____
- Lauren Brooks, Clerk _____
- Martha Fluor, Member _____
- Barbara Schulman, Member _____

Coastline ROP: Carol Hume, Superintendent
 J.S. Coke, Director of Educational Services
 Sesar Morfin, Director of Business Services

3. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

- 4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.
- 5. **CLOSED SESSION Discussion/Action**
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)
- 6. **RECONVENE IN OPEN SESSION**
A. Reporting out of closed session
- 7. **PLEDGE OF ALLEGIANCE**

INFORMATION ITEMS

- 8. **SUPERINTENDENT’S REPORT – Carol Hume**
- 9. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

- 10. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

- 11. **Actuarial Study of Retiree Health Liabilities** **Discussion/Action**

Recommend the Board approve the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc.

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

12. Quarterly Report of District Investment Performance Review and Annual Policy Review **Discussion**
Government Code §53646

13. 2019-20 Unaudited Actuals Report – Recommend the Board approve the Unaudited Actuals Financial Report for the year ending June 30, 2020 and approve filing the report with the Orange County Department of Education. **Discussion/Action**

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

14. 2020-2021 Priorities – Recommend the Board approve the Coastline ROP 2020-2021 Priorities as presented. **Discussion/Action**

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

15. BenefitBridge Service Agreement **Discussion/Action**
Recommend the Board approve the BenefitBridge Service agreement between Coastline ROP and Keenan & Associates.

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

16. Janitorial Services Proposal & Agreement **Discussion/Action**
Recommend the Board approve the Agreement between Coastline ROP and Calico Building Services for Janitorial Day Porter Services as needed.

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended the Board approve:

- 17. Resolution #1/2020-2021 Budget Adjustment: Beginning Fund Balance
- 18. Resolution #2/2020-2021 Budget Adjustment: Budgeted Revenue

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 19. Minutes from the August 12, 2020 Board of Trustees meeting
- 20. Ratification of Purchase Order Report ending August 31, 2020
- 21. Ratification of Check Report August 31, 2020
- 22. Agreement Number 50333 with the Orange County Superintendent of Schools Career Technical Education (CTE) Teacher Credential Program for 2020-2021
- 23. Inventory Deletion Report
- 24. Personnel Register #2-19-20 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 25. Coastline ROP Staff Roster for 2020-2021

Motion by _____
Seconded by _____

Votes:

Member Dishno _____

Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

Next Scheduled Meeting: October 15, 2020