

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Thursday, October 15, 2020
9:00 a.m. Closed Session
9:30 a.m. Open Session

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the October 15, 2020 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, October 15, 2020.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, October 15, 2020 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:** Duane Dishno, President _____
- Tammie Bullard, Vice President _____
- Lauren Brooks, Clerk _____
- Martha Fluor, Member _____
- Barbara Schulman, Member _____

Coastline ROP: Carol Hume, Superintendent
 J.S. Coke, Director of Educational Services
 Sesar Morfin, Director of Business Services

3. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

5. **CLOSED SESSION** **Discussion/Action**

- A. Salary Increase / Enhancement for Unrepresented Employees
B. Public Employee Evaluation: Modification of Contracts: Director of Educational Services, Director of Business Services, and Superintendent (Government Code §54957)

6. **RECONVENE IN OPEN SESSION**

- A. Reporting out of closed session

7. **PLEDGE OF ALLEGIANCE**

INFORMATION ITEMS

8. **SUPERINTENDENT’S REPORT – Carol Hume**

9. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

10. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

11. **CourseStorm, Inc.** – Recommend the Board approve the agreement with CourseStorm, Inc. for online class registration. **Discussion/Action**

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

12. **Nepris Site License** – Recommend the Board approve the subscription agreement between Coastline ROP and Nepris.

Discussion/Action

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

13. **Center for Advanced Professional Studies (CAPS) Agreement** – Recommend the Board approve the agreement with the Center for Advanced Professional Studies (CAPS) for teacher training.

Discussion/Action

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

14. **CoLabLTalent Accelerator Agreement**
Recommend the Board approve the agreement between Coastline ROP and CoLabL.

Discussion/Action

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

15. **Salary Increase / Enhancement** – Discussion and action to increase the salaries along with a one-time salary enhancement for unrepresented employees.

Discussion/Action

Motion by _____
Seconded by _____

Votes:
Member Dishno _____
Member Bullard _____

Member Brooks _____
Member Fluor _____
Member Schulman _____

- 16. Modification of Contract –** Approval of modification of Employment Contract for Superintendent.

Discussion/Action

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

- 17. Modification of Contract –** Approval of modification of Employment Contract for Director, Educational Services.

Discussion/Action

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

- 18. Modification of Contract –** Approval of modification of Employment Contract for Director, Business Services.

Discussion/Action

Motion by _____
Seconded by _____

Votes:

Member Dishno _____
Member Bullard _____
Member Brooks _____
Member Fluor _____
Member Schulman _____

- 19. Contribution to Fund 20 (Special reserve fund for other post-employment benefits).**

Discussion

- 20. Minimum Level of Reserves**

Discussion

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 21. Minutes from the September 10, 2020 Board of Trustees meeting
- 22. Ratification of Purchase Order Report ending September 30, 2020
- 23. Ratification of Check Report September 30, 2020
- 24. Career Technical Education Incentive Grant (CTEIG) Memorandum of Understanding
- 25. Inventory deletion report
- 26. Travel and conference report

Motion by _____
Seconded by _____

Votes:

Member Dishno	_____
Member Bullard	_____
Member Brooks	_____
Member Fluor	_____
Member Schulman	_____

NEW BUSINESS

Information

ADJOURNMENT

Next Scheduled Meeting: November 19, 2020