

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES
Thursday, April 15, 2021
9:00 a.m. Open Session**

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the April 15, 2021 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, April 15, 2021.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, April 15, 2021 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. ROLL CALL:

Lauren Brooks, President	_____
Lynn Davis, Vice President	_____
Michelle Barto, Clerk	_____
Barbara Schulman, Member	_____
Diana Carey, Member	_____

Coastline ROP:	Carol Hume, Superintendent
	J.S. Coke, Director of Educational Services
	Sesar Morfin, Director of Business Services

3. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Votes:

Member Brooks _____

Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

4. PLEDGE OF ALLEGIANCE

INFORMATION ITEMS

5. SUPERINTENDENT'S REPORT – Carol Hume

6. EDUCATIONAL SERVICES' REPORT – J.S. Coke

DISCUSSION/ACTION ITEMS

7. Board Meeting Date/Time Changes Discussion/Action

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

8. Funding of Other Post-Employment Benefits (OPEB) Discussion/Action

Recommend the Board approve the establishment of a section 115 trust with the Public Agency Retirement Services (PARS).

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

RESOLUTION CONSENT CALENDAR Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

9. Resolution No. 9/2020-2021: Appoint the Director of Business Services as the plan administrator of the Coastline ROP section 115 trust.

Motion by _____ Seconded by _____

Votes:

Member Brooks _____

Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 10. Minutes from the March 11, 2021 Board of Trustees meeting
- 11. Ratification of Purchase Order Report ending March 31, 2021
- 12. Ratification of Check Report ending March 31, 2021
- 13. Ratification of CTE TEACH Site Memorandum of Understanding between the Colton-Redlands-Yucaipa Regional Occupational Program and Coastline ROP
- 14. Eaglesoft software purchase and license agreement
- 15. Internship Sites
- 16. Inventory Deletion Report
- 17. Personnel register #6 - 2020-2021 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 18. Approval/Ratification of Travel Conference Report

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

Next Scheduled Meeting: May 20, 2021

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (7:30 a.m. to 4:30 p.m.)