

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Thursday, May 20, 2021
9:00 a.m. Closed Session
9:20 a.m. Open Session

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the May 20, 2021 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, May 20, 2021.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, May 20, 2021 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. ROLL CALL:

Lauren Brooks, President _____

Lynn Davis, Vice President _____

Michelle Barto, Clerk _____

Barbara Schulman, Member _____

Diana Carey, Member _____

Coastline ROP:

Carol Hume, Superintendent

J.S. Coke, Director of Educational Services

Sesar Morfin, Director of Business Services

3. **ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

5. **CLOSED SESSION** **Discussion/Action**
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

6. **RECONVENE IN OPEN SESSION**
Reporting out of closed session

7. **PLEDGE OF ALLEGIANCE**

INFORMATION ITEMS

8. **SUPERINTENDENT’S REPORT – Carol Hume**

9. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

10. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

11. **Quarterly Report of Investment Performance** **Discussion**

12. **CISOSHARE Memorandum of Understanding** **Discussion/Action**
Recommend the Board approve the Memorandum of Understanding (MOU) between Coastline ROP and CISOSHARE.

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

- 13. New Course Approval** – Recommend the Board approve new course outline for Cybersecurity (CyberForward). **Discussion/Action**

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

- 14. New Course Approval** – Recommend the Board approve new course outline for Professional Internship. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

- 15. English Language Learners Waiver** – Recommend the Board approve the English Language Learners Waiver pursuant to Education Code §44253.3. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

- 16. Appointment of Board of Directors for the Coastline ROP Foundation** – Recommend the Board approve the Board of Directors for Coastline ROP's Foundation. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:

Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 17. Resolution No. 10/2020-2021: Section 115 trust fund plan administrator

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 18. Minutes from the April 15, 2021 Board of Trustees meeting
- 19. Ratification of Purchase Order Report ending April 30, 2021
- 20. Ratification of Check Report ending April 30, 2021
- 21. Career Technical Education Incentive Grant (CTEIG) Memorandum of Understanding
- 22. Retainer agreement between Coastline ROP and the Law Offices of Margaret A. Chidester & Associates to provide legal services for the 2021-22 school year
- 23. Orange County Department of Education Agreement No. 51415, Internet Access Services Agreement, July 1, 2021 through June 30, 2022
- 24. Softchoice CAMSA Enrollment for Education Solutions (EES) contract renewal agreement, June 1, 2021 – May 31, 2022.
- 25. Agreement between Aeries Software, Inc. and Coastline ROP for acquisition of license for Aeries software
- 26. Internship Sites
- 27. Summer school personnel register
- 28. Personnel register No. 7 - 2020-2021 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 29. Approval of Travel Conference Report

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

Next Scheduled Meeting: June 17, 2021

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (7:30 a.m. to 4:30 p.m.)