

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES**  
**Thursday, June 17, 2021**  
**9:00 a.m. Closed Session**  
**9:30 a.m. Open Session**

**NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING**

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the June 17, 2021 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, June 17, 2021.

**HOW TO CONNECT TO THE MEETING**

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or [dludwig@coastlinerop.net](mailto:dludwig@coastlinerop.net). Please provide your name and email address to receive a link and instructions to access the meeting.

**ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD**

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, June 17, 2021 by 8:00 a.m.:

By email at the following address: [dludwig@coastlinerop.net](mailto:dludwig@coastlinerop.net)

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or [dludwig@coastlinerop.net](mailto:dludwig@coastlinerop.net), at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

*Meetings are recorded for use in the official minutes.*

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. ROLL CALL:**

Lauren Brooks, President \_\_\_\_\_

Lynn Davis, Vice President \_\_\_\_\_

Michelle Barto, Clerk \_\_\_\_\_

Barbara Schulman, Member \_\_\_\_\_

Diana Carey, Member \_\_\_\_\_

Coastline ROP:

Carol Hume, Superintendent

J.S. Coke, Director of Educational Services

Sesar Morfin, Director of Business Services

3. **ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:

Member Brooks \_\_\_\_\_  
Member Schulman \_\_\_\_\_  
Member Davis \_\_\_\_\_  
Member Barto \_\_\_\_\_  
Member Carey \_\_\_\_\_

4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

5. **CLOSED SESSION** **Discussion/Action**  
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

6. **RECONVENE IN OPEN SESSION**  
Reporting out of closed session

7. **PLEDGE OF ALLEGIANCE**

**INFORMATION ITEMS**

8. **SUPERINTENDENT’S REPORT – Carol Hume**

9. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

**DISCUSSION/ACTION ITEMS**

10. **Public Hearing – 2021-2022 Proposed Budget**

11. **2021-2022 Proposed Budget** – Recommend the Board approve the budget for the 2021-2022 fiscal period with estimated actuals for 2020-2021. **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:

Member Brooks \_\_\_\_\_  
Member Schulman \_\_\_\_\_  
Member Davis \_\_\_\_\_  
Member Barto \_\_\_\_\_  
Member Carey \_\_\_\_\_

12. **2021-2022 Interagency Agreements for ROP Services** **Discussion/Action**  
Recommend the Board approve the Appendix A and Schedule of Classes for Huntington Beach Union High School District, Irvine, Newport-Mesa, Saddleback Valley, and Tustin Unified School Districts.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:

Member Brooks \_\_\_\_\_  
Member Schulman \_\_\_\_\_

Member Davis \_\_\_\_\_  
Member Barto \_\_\_\_\_  
Member Carey \_\_\_\_\_

**13. Board Meeting Date/Time Changes**

**Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:  
Member Brooks \_\_\_\_\_  
Member Schulman \_\_\_\_\_  
Member Davis \_\_\_\_\_  
Member Barto \_\_\_\_\_  
Member Carey \_\_\_\_\_

**14. 2021-2022 School Calendar – Recommend the Board approve the 2021-2022 school calendar as presented**

**Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:  
Member Brooks \_\_\_\_\_  
Member Schulman \_\_\_\_\_  
Member Davis \_\_\_\_\_  
Member Barto \_\_\_\_\_  
Member Carey \_\_\_\_\_

**RESOLUTION CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 15. Resolution No. 11/2020-2021: Budget adjustment
- 16. Resolution No. 12/2020-2021: Budget transfer
- 17. Resolution No. 13/2020-2021: Year-End transfer

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:  
Member Brooks \_\_\_\_\_  
Member Schulman \_\_\_\_\_  
Member Davis \_\_\_\_\_  
Member Barto \_\_\_\_\_  
Member Carey \_\_\_\_\_

**CONSENT CALENDAR**

**Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

18. Minutes from the May 20, 2021 Board of Trustees meeting
19. Ratification of purchase order report ending May 31, 2021
20. Ratification of check report ending May 31, 2021
21. 2021-22 vendor agreement for services
22. Regents Point-Windcrest agreement for services
23. Memorandum of Understand with University Lab Partners, North Orange County ROP, and Coastline ROP
24. Coastline ROP Strong Workforce Program K12 Pathway Improvement Grant Service Agreement
25. Inventory deletion report
26. Authorization for the Superintendent to approve 2021-22 travel/conference for board members, administrators, and staff
27. Gift register
28. Personnel register No. 8 - 2020-2021 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
29. Approval of travel conference report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:

Member Brooks	_____
Member Schulman	_____
Member Davis	_____
Member Barto	_____
Member Carey	_____

**NEW BUSINESS**

**Information**

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:

Member Brooks	_____
Member Schulman	_____
Member Davis	_____
Member Barto	_____
Member Carey	_____

**Next Scheduled Meeting: July 15, 2021**