

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Friday, August 20, 2021

9:00 a.m. Closed Session

10:00 a.m. Open Session

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the August 20, 2021 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Friday, August 20, 2021.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Friday, August 20, 2021 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

3. CLOSED SESSION

Discussion/Action

A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

4. RECONVENE IN OPEN SESSION

Reporting out of closed session

5. PLEDGE OF ALLEGIANCE

- 6. **ROLL CALL:** Lauren Brooks, President _____
 Lynn Davis, Vice President _____
 Michelle Barto, Clerk _____
 Barbara Schulman, Member _____
 Diana Carey, Member _____

Coastline ROP: Carol Hume, Superintendent
 J.S. Coke, Director of Educational Services
 Sesar Morfin, Director of Business Services

7. **ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____

- Votes:
- Member Brooks _____
 - Member Schulman _____
 - Member Davis _____
 - Member Barto _____
 - Member Carey _____

8. **PUBLIC COMMENTS** – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

- 9. **SUPERINTENDENT’S REPORT – Carol Hume**
- 10. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

11. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____

- Votes:
- Member Brooks _____
 - Member Schulman _____
 - Member Davis _____
 - Member Barto _____
 - Member Carey _____

12. **Actuarial Study of Retiree Health Liabilities** **Discussion/Action**

Recommend the Board approve the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc.

Motion by _____ Seconded by _____

- Votes:
- Member Brooks _____
 - Member Schulman _____
 - Member Davis _____
 - Member Barto _____
 - Member Carey _____

13. Quarterly Report of District Investment Performance and Annual Policy Review **Discussion**
Government Code §53646

14. 2021-2022 Revised Interagency Agreement for ROP Services – Recommend the Board approve the revised Appendix A and Schedule of Classes for Irvine Unified School District. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

15. Recruitment and Retention Incentive **Discussion/Action**
Recommend the Board ratify the recruitment and retention incentive as presented.

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

16. Restructuring Plan – Recommend the Board ratify the Coastline ROP restructuring plan. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

17. Intermedia Unite – Recommend the Board approve the purchase and implementation of Intermedia Unite’s unified communications services. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 18. Minutes from the June 17, 2021 Board of Trustees meeting
- 19. Minutes from the July 15, 2021 Special Board of Trustees meeting
- 20. Ratification of purchase order report ending June 30, 2021
- 21. Ratification of purchase order report ending July 31, 2021
- 22. Ratification of check report ending June 30, 2021
- 23. Ratification of check report ending July 31, 2021
- 24. Regents Point-Windcrest agreement for services
- 25. Contract renewal with Blackboard for 2021-2022 in the amount of \$2,430
- 26. CAROCP 2021-2022 membership in the amount of \$3,000
- 27. WASC annual accreditation membership fee for 2021-22 in the amount of \$1,100
- 28. Agreement with Total Compensation Systems, Inc. for consultant services
- 29. Agreement with Rainbow Disposal Services
- 30. Personnel register No. 1 - 2021-2022 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 31. Inventory deletion report
- 32. Internship sites
- 33. Ratification/Approval of travel conference report

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

Next Scheduled Meeting: September 9, 2021

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (7:30 a.m. to 4:30 p.m.)