

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES Thursday, September 9, 2021 9:00 a.m. Closed Session 9:30 a.m. Open Session Closed Session to Follow

NOTICE OF VIDEO/TELEPHONIC GOVERNING BOARD MEETING

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively, the September 9, 2021 Board Meeting will be conducted via video/teleconference.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign into the meeting at 9:00 a.m. on Thursday, September 9, 2021.

HOW TO CONNECT TO THE MEETING

If you wish to connect to the meeting via Zoom video/teleconference, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net. Please provide your name and email address to receive a link and instructions to access the meeting.

ELECTRONIC PUBLIC COMMUNICATION TO THE BOARD

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district, via electronic submission no later than Thursday, September 9, 2021 by 8:00 a.m.:

By email at the following address: dludwig@coastlinerop.net

On-line: Google Forms (Links below)

English - [Coastline ROP Board of Trustees Comment Card](#)

Spanish - [Tarjeta de comentarios de la Junta Directiva de Coastline ROP](#)

Comments may not exceed three minutes.

For disability-related accommodations, including Zoom translation services, contact Coastline ROP Executive Assistant Debbie Ludwig at (714) 429-2212 or dludwig@coastlinerop.net, at least one working day before the scheduled meeting.

Coastline ROP Agenda Webpage: <https://www.coastlinerop.net/about-board.asp>

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

3. CLOSED SESSION

Discussion/Action

A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

4. RECONVENE IN OPEN SESSION

Reporting out of closed session

5. PLEDGE OF ALLEGIANCE

6. **ROLL CALL:** Lauren Brooks, President _____
 Lynn Davis, Vice President _____
 Michelle Barto, Clerk _____
 Barbara Schulman, Member _____
 Diana Carey, Member _____

Coastline ROP: Carol Hume, Superintendent
 J.S. Coke, Director of Educational Services
 Sesar Morfin, Director of Business Services

7. **ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Votes:
 Member Brooks _____
 Member Schulman _____
 Member Davis _____
 Member Barto _____
 Member Carey _____

8. **PUBLIC COMMENTS** – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

9. **SUPERINTENDENT’S REPORT – Carol Hume**

10. **EDUCATIONAL SERVICES’ REPORT – J.S. Coke**

DISCUSSION/ACTION ITEMS

11. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
 Member Brooks _____
 Member Schulman _____
 Member Davis _____
 Member Barto _____
 Member Carey _____

12. **2020-21 Unaudited Actuals Report** - Recommend the Board approve the Unaudited Actuals Financial Report for the year ending June 30, 2021 and approve filing the report with the Orange County Department of Education. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
 Member Brooks _____
 Member Schulman _____
 Member Davis _____
 Member Barto _____
 Member Carey _____

13. **Memorandum of Understanding - Southwest Regional Council of Carpenters** – Recommend the Board approve the Memorandum of Understanding between Coastline ROP and the Southwest Regional Council of Carpenters. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

14. **New Course Approvals** – Recommend the Board approve new course outlines for Culinary Arts and Child Development. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

15. **2021-2022 Priorities** – Recommend the Board approve the Coastline ROP 2021-2022 Priorities as presented. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

16. **English Language Learners Waiver** – Recommend the Board approve the English Language Learners Waiver regarding teaching outside credential authorization. **Discussion/Action**

Motion by _____ Seconded by _____

Votes:
Member Brooks _____
Member Schulman _____
Member Davis _____
Member Barto _____
Member Carey _____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended the Board approve:

- 17. [Resolution #1/2021-2022](#): Budget Adjustment

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 18. [Minutes from the August 20, 2021 Board of Trustees meeting](#)
- 19. [Ratification of purchase order report](#) ending August 31, 2021
- 20. [Ratification of check report](#) ending August 31, 2021
- 21. [New internship sites](#)
- 22. [Memorandum of Understanding with University Lab Partners](#), North Orange County ROP, and Coastline ROP
- 23. [Strong Workforce Program K12 Pathway Coordinator Sub-Agreement](#)
- 24. [Personnel register No. 2 - 2021-2022](#) (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 25. [Coastline ROP Staff Roster for 2021-2022](#)
- 26. [Inventory deletion report](#)
- 27. [Approval of travel conference report](#)

Motion by _____ Seconded by _____

Votes:

- Member Brooks _____
- Member Schulman _____
- Member Davis _____
- Member Barto _____
- Member Carey _____

NEW BUSINESS

Information

- 28. **CLOSED SESSION**

Discussion

- A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

29. RECONVENE IN OPEN SESSION

Discussion

A. Reporting out of closed session

ADJOURNMENT

Motion by _____ Seconded by _____

Votes:

Member Brooks	_____
Member Schulman	_____
Member Davis	_____
Member Barto	_____
Member Carey	_____

Next Scheduled Meeting: October 14, 2021