

**BOARD OF TRUSTEES**

**Thursday, November 18, 2021**

**9:00 a.m. Closed Session**

**9:30 a.m. Open Session**

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PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

*Meetings are recorded for use in the official minutes.*

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

**2. ROLL CALL:**

Lauren Brooks, President \_\_\_\_\_  
Lynn Davis, Vice President \_\_\_\_\_  
Michelle Barto, Clerk \_\_\_\_\_  
Barbara Schulman, Member \_\_\_\_\_  
Diana Carey, Member \_\_\_\_\_

Coastline ROP: Carol Hume, Superintendent  
J.S. Coke, Director of Educational Services  
Sesar Morfin, Director of Business Services

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

**4. CLOSED SESSION** **Discussion**

A. Compensation for unrepresented employees (pursuant to Government Code §54957.6)

**5. RECONVENE IN OPEN SESSION** **Discussion**

A. Reporting out of Closed Session

**6. PLEDGE OF ALLEGIANCE**

**7. ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**8. PUBLIC COMMENTS** – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

**INFORMATION ITEMS**

9. **SUPERINTENDENT’S REPORT – Carol Hume**

10. **EDUCATIONAL SERVICES UPDATE – J.S. Coke**

**DISCUSSION/ACTION ITEMS**

11. **AB 361- Brown Act Amendment** **Discussion/Action**

According to AB 361, it is recommended the Board continue to meet in person unless (1) state or local health officials have imposed or recommended measures to promote social distancing or (2) the legislative body has determined by a majority vote that meeting in person would present imminent risk to the health or safety of the attendees.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

12. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

13. **Quarterly Report of District Investment Performance and Annual Policy Review** **Discussion**  
Government Code §53646

14. **Salary Adjustment** – Recommend the Board approve an adjustment to the salaries for identified employees. **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

15. **COLA and One-Time Off-Schedule Salary Enhancement** **Discussion/Action**  
Recommend the Board approve a COLA and one-time salary enhancement for unrepresented employees.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

16. **Longevity Bonus and Retention Incentive** **Discussion/Action**  
Recommend the Board approve a longevity and retention incentive for unrepresented employees.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**CONSENT CALENDAR** **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 17. [Minutes from the October 14, 2021](#) regular Board of Trustees meeting
- 18. [Ratification of purchase order report](#) ending October 31, 2021

19. [Ratification of check report ending October 31, 2021](#)
20. [Nepris annual subscription agreement](#)
21. [New internship sites](#)
22. [Mission Viejo Chamber of Commerce membership renewal](#) in the amount of \$165
23. [Ratification of CTE TEACH Site Memorandum of Understanding](#) between the Colton-Redlands-Yucaipa Regional Occupation Program and Coastline ROP
24. [Inventory deletion report](#)
25. [Personnel register #4-2021-2022](#) (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
26. [Travel and conference report](#)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**NEW BUSINESS**

**Information**

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**Next Scheduled Meeting: Special Meeting/Closed Session: November 30, 2021**