

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Thursday, February 17, 2022

9:00 a.m. Closed Session

9:20 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:**
 - Lynn Davis, President _____
 - Michelle Barto, Vice President _____
 - Suzie Swartz, Clerk _____
 - Diana Carey, Member _____
 - Lauren Brooks, Member _____

Coastline ROP:

- Brian Dozer, Superintendent
- J.S. Coke, Director of Educational Services
- Sesar Morfin, Director of Business Services

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

4. CLOSED SESSION Discussion

A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

5. RECONVENE IN OPEN SESSION Discussion

A. Reporting out of Closed Session

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

9. **SUPERINTENDENT’S REPORT – Brian Dozer**

10. **EDUCATIONAL SERVICES’ UPDATE – J.S. Coke**

DISCUSSION/ACTION ITEMS

11. **AB 361- Brown Act Amendment** **Discussion/Action**
According to AB 361, it is recommended the Board continue to meet in person unless (1) state or local health officials have imposed or recommended measures to promote social distancing or (2) the legislative body has determined by a majority vote that meeting in person would present imminent risk to the health or safety of the attendees.

Motion by _____ Seconded by _____ Vote _____
12. **Auditor’s Report** – Eide Bailly, LLP will present the audit reports. Recommend the Board approve acceptance of the 2020-2021 audit report, and filing of the report with the appropriate agencies. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____
13. **Quarterly Report of Investment Performance** **Discussion**
14. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____
15. **Textbook Approval** **Discussion/Action**
Recommend the Board approve the new and/or revised 2021-2022 textbook list as presented.

Motion by _____ Seconded by _____ Vote _____
16. **2021-22 Revised Schedule of Classes for ROP Services** – Recommend the Board approve the revised schedule of classes for Huntington Beach Union High School District, Irvine, Newport-Mesa, Saddleback Valley, and Tustin Unified School Districts. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____
17. **Mission Statement** – Recommend the Board reaffirm the current ROP Mission Statement approved on March 11, 2021. **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____
18. **Board Governance Protocols** **Discussion**

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Resolution Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended that the Board approve:

- 19. [Resolution #5/2021-2022](#): Authorization of Signatures: Business Functions
- 20. [Resolution #6/2021-2022](#): Authorization of Signatures: Bank Accounts
- 21. [Resolution #7/2021-2022](#): Authorization of Signatures on Electronically Printed Checks

Motion by _____ Seconded by _____

Votes:

Member Davis _____
 Member Barto _____
 Member Swartz _____
 Member Carey _____
 Member Brooks _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 22. [Minutes from the January 28, 2022](#), Board of Trustees meeting
- 23. [Ratification of purchase order report](#) ending January 31, 2022
- 24. [Ratification of check report](#) ending January 31, 2022
- 25. [Orange County Business Council annual membership](#) in the amount of \$5000
- 26. [Retainer agreement](#) between Coastline ROP and the law offices of Atkinson, Andelson, Loya, Ruud & Romo, to provide legal services effective February 1, 2022
- 27. [BenefitBridge service agreement](#) between Coastline ROP and Keenan & Associates in the amount of \$6000
- 28. [ACSA membership dues](#) for Brian Dozer effective February 1, 2022 – June 30, 2022 in the amount of \$635.40
- 29. [Field trip request](#) for Estancia Medical Academy students from Estancia High School to attend the annual Cal-HOSA student leadership conference in Long Beach, CA March 24 – 27, 2022
- 30. [Ratification/Approval of travel and conference report](#)

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____ at ____ a.m.

Next Scheduled Meeting: March 9, 2022

Public Records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1001 Presidio Square, Costa Mesa, during regular business hours (8:00 a.m. to 4:30 p.m.)